



**CITY OF BOULDER  
2023 FOOD TAX REBATE APPLICATION**

**INSTRUCTIONS FOR COMPLETING THIS APPLICATION**

**Who Qualifies** - To be eligible to receive a refund, applicants must

- Meet financial eligibility guidelines below;
- **and** have been a resident of Boulder for the entire 2022 calendar year;
- **and** qualify as one of three categories:
  - age 62 or over for the entire 2022 calendar year; or
  - a person with a disability; or
  - a family with children under 18 years of age in the household for the entire 2022 calendar year;

**Financial Eligibility Guidelines** for the Food Tax Rebate Program can be found below. Income for this program means Total Income (line 9) from the 2022 Federal 1040 tax form or total income from all sources if you are not required to file an income tax return.

Family Size	1	2	3	4	5	6	7	8
Income Limit	43,900	50,200	56,450	62,700	67,750	72,750	77,750	82,800

**Application period** - The application period opens March 1, 2023; and closes June 30, 2023. Due to COVID-19 and ongoing city facility closures, please return this application and supporting documents by mail if possible. If necessary, applications can be returned in person by appointment. Call 720-955-8486 to make an appointment.

**Mailed applications with all completed documentation must be postmarked by June 30, 2023. No late applications or documentation will be accepted.**

<b>Mail to:</b>	Food Tax Rebate Program 1101 Arapahoe Ave Boulder, CO 80302
<b>By Appointment:</b> Completed applications may be <b>hand delivered</b> by appointment if necessary. Please call the program administrator at 720-955-8486 to make an appointment.	New Britain Building: 1101 Arapahoe Ave. Boulder, CO 80302

**\*\*Before you return the application:** To ensure the fastest processing time, please make sure the application is returned with all required documentation including signatures. If an application is incomplete, we will attempt to contact you to request the required documentation. Please make sure that all necessary paperwork, including the ‘Oath of Applicant’ on the 3<sup>rd</sup> page of the application, is signed and dated. Rebates will be mailed to households as applications are approved, please be aware that processing times for applications can be variable and may require up to several months. To inquire about the status of a rebate, please call the program administrator at 720-955-8486.

**DOCUMENTATION** - To receive the rebate, applicants must provide the documentation listed below. If you received the rebate in 2022 and are applying again, please read the instructions on page 5 of this application.

- Proof of Residency:** Applicants must have lived in the City of Boulder continuously from Jan. 1, 2022 through Dec. 31, 2022. Proof of residency may include one or more of the following documents:
  - lease, deed
  - property tax receipt
  - the attached “Landlord Affidavit” completed and signed by your landlord or housing provider, or other proof establishing full-year residency.
  - City residents who do not have permanent shelter are eligible for the refund and can meet the residency requirement by providing documentation that they are receiving services from a city-recognized homelessness services agency.
  
- Proof of Income:** Applicants must provide a copy of their federal income tax return for 2022. If you were not required to file a federal income tax return for 2022, you must complete the attached “Oath of Income” and submit documentation that your household income meets the guidelines for 2022 using the chart on page 1. **You are required to provide proof of income for every year that you apply for the Food Tax Rebate, even if you received the rebate in the previous year and your income has not changed.**
  
- Proof of Category:**
  - **Families with children** applying for the family rebate should demonstrate qualifying dependents listed on the Food Tax Rebate Application form must be claimed as dependents or qualifying child for head of household on your federal income tax return. If you were not required to file a federal income tax return for 2022, you must provide copies of birth certificates. Children of separated or divorced couples must have lived in the City of Boulder for all of 2022.
  
  - **Persons with Disabilities** can provide proof of Supplemental Security Income or Social Security Disability income or produce a letter from a physician stating that the individual has a disability as defined by the federal Americans with Disabilities Act.
  
  - **Older Adults** must have been at least 62 years of age for all of 2022. Proof of age may include: a state issued I.D., a driver’s license, a passport, a birth certificate, or military I.D. If you have received a Food Tax Rebate before, proof of age does not have to be provided again, however a valid copy of your ID must be on file to complete your application. If the identification on file from a previous application has expired, we will ask that a valid form of ID be provided.



**CITY OF BOULDER**  
**FOOD TAX REBATE APPLICATION**  
 (For rebate of taxes from 2022)

**CITY OF BOULDER**  
**HOUSING AND HUMAN SERVICES DEPARTMENT**

**Please check one:**

- Family with children under the age of eighteen (18) for all of 2022: rebate - \$302  
**IF YOU ARE APPLYING AS A FAMILY WITH DEPENDANTS:  
 PLEASE FILL OUT THE 'FAMILY MEMBERS' SECTION OF THIS  
 APPLICATION ON PAGE 4**
- Individual with a disability: rebate - \$99
- Older Adult - must have turned 62 on or before January 1, 2022: rebate - \$99

<b>Staff Use</b>
[ ]
[ ]
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BHP [ ]

**For information or assistance call 720-955-8486. Please print legibly.**

Last Name		First Name		Middle Initial
Street Address (Do not use P.O. Box)				Apt. or Unit #
City	State	Phone Number		Zip Code
Date of Birth	Email Address			Today's Date
<b>OATH OF APPLICANT</b>				
<b>I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I hereby grant my permission to City of Boulder staff to verify my federal income tax return and to have information released to them.</b>				
Signature				Date

**WE CANNOT PROCESS UNSIGNED APPLICATIONS**

**Application Continues on the back of this page**

**FAMILY MEMBERS**

**Please only fill out the section below if you are applying as a family with at least one child under the age of 18 for all of 2022**

Name	Date of Birth	Name	Date of Birth

Mailing address (if different from Street Address)

Mailing Address			Apt. or Unit #
City	State		Zip Code

**How did you find out about the Food Tax Rebate?**

All answers are private and confidential and will be used only to improve community outreach

**I have applied to the program before**

**Group/ Agency**

- Boulder Senior Services
- EFAA
- Boulder Housing Partners
- COB Boulder Housing
- CPWD
- Other

\*please explain \_\_\_\_\_

**Publication**

- Daily Camera
- Senior Services Program Guide
- Social Media
- City of Boulder press release
- Other

\*please explain \_\_\_\_\_

**If You Received a Rebate in 2022 For the 2021 Tax Year  
Please Read This Form Carefully and Provide the Appropriate Documentation**

_____ Date Application Received	[ ] Completed application received or postmarked on or before June 30, 2023.
_____ Date Application Approved	[ ] Proof of Residency
_____ Application Approved by	[ ] Proof of Income
	[ ] Proof of Category

**Proof of Income** – All applicants who file a federal income tax return for 2022 must provide a copy of their return. If you were not required to file a federal income tax return for 2022, you must complete the attached “Oath of Income” and submit documentation of income for 2022.

**Affidavit of Legal Residency** – If you received a rebate in 2022, you **do not** need to resubmit the Affidavit of Legal Residency. If the form of identification that was returned with a previous application is no longer valid (I.E. has expired) we will ask you to provide an updated form of id that is valid.

**Proof of Category –**

**Family:**

If applying as a family with children, qualifying dependents listed on the Food Tax Rebate Application form must be claimed as dependents or qualifying child for head of household on your federal income tax return. If you were not required to file a federal income tax return for 2022, you must provide copies of birth certificates. Children of separated or divorced couples must have lived in the City of Boulder for all of 2022.

**Individuals with a Disability:**

If you are an individual with a disability and received a rebate in 2022, you **do not** need to submit further proof of disability.

**Older Adult 62+:**

If applying as an older adult, you must have been at least 62 years of age for all of 2022 and submit proof of age. Proof of age may include: a state issued I.D., a driver’s license, a passport, a birth certificate, or military I.D.

**Proof of Residency** - If you still reside at the same address where you lived in 2021, and have lived there for the entire year of 2022, please sign the following oath, and do not submit further proof of residence. If you have moved, you must submit proof of residence for all of 2022.

<b><u>OATH OF RESIDENCE</u></b>	
<b>I declare under penalty of perjury in the second degree that I still live at the same address in the City of Boulder where I lived in 2021, and that I lived at this address for the entire year of 2022.</b>	
Signature	Date

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**LANDLORD AFFIDAVIT**

**I declare under penalty of perjury in the second degree that the following information is true and correct:**

I \_\_\_\_\_, am the landlord for the property located at  
(Landlord's name)  
\_\_\_\_\_  
(Address of Property)

I hereby certify that \_\_\_\_\_ has been a  
(Tenant's name)  
resident of the property from \_\_\_\_\_ to \_\_\_\_\_.  
(Start and end date: Month/Day/Year)

Landlord's Phone Number: \_\_\_\_\_

Landlord's Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

This form is provided for applicants of the Food Tax Rebate Program as a convenient method to prove city residence solely for this program. Applicants who own their own home, or who have provided proof of residency for this program recently and have not moved do not have to file this form.

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**OATH OF INCOME**

I declare under penalty of perjury in the second degree that I am not required, by law, to file a 2022 federal or state income tax return for the following reason(s):

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(Attach additional sheets if necessary)

If you did not file a federal or state income tax return, then you will need to provide documentation of income, such as a statement of benefits from Social Security, a pension statement, an IRS W-2 form, or a statement from the Old Age Pension Program (OAP).

Please provide a written account of all sources of income for your household below.

**EXPLANATION OF INCOME**

In your own words, please state all sources of income for 2022.

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(Attach additional sheets if necessary)

**OATH OF INCOME**

**I declare under penalty of perjury in the second degree that I am not required by law to file a 2022 federal or state income tax return and that my annual income is within the City of Boulder low-income guidelines.**

Signature

Date