

# Parks and Recreation Advisory Board

Organization and Functions

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# How do we know our roles?



## City Charter

- Established with city incorporation, can only be changed by election.
- Compares to the U.S. Constitution.



## Boulder Revised Code

- Legislative and can only be changed by City Council.
- Compares to federal statutes that support and implement the Constitution.

# Functions of the PRAB

- Shall make recommendations to the council concerning
  - The disposal of park lands;
  - Any appropriation or expenditure from the Permanent Parks and Recreation Fund;
  - The protection and maintenance of park lands.

# Functions of the PRAB

Shall approve/deny licenses or permits on park lands

- The grant or denial of any license or permit in or on park lands greater than one year up to 3 years;

Shall make recommendation to the council concerning

- Proposed P&R annual budget

# Functions of the PRAB

- At the request of the council or the department, may prepare and submit recommendations on other parks and recreation matters not called out
- May request information and recommendations from the department on other P&R matters

# The PRAB cannot:

- Issue subpoenas;
- Perform any administrative functions unless expressly provided in the charter.

# The department's role

- Shall supervise, administer, and:
  - maintain all park property and recreation facilities.
  - Execute all parks and recreation programs, plans, functions and activities of the city.
- Shall prepare and submit to the PRAB written recommendations on those matters as required by charter/code.
- May, at the request of the PRAB, prepare and submit to the PRAB information and recommendations on other matters.
- May request advice on any parks and recreation matter.

# PRAB Organization and Procedures

- Members select a chair.
- Shall have regular meetings once a month. Special meetings may be called at any time by 3 members with at least 24 hours' notice of said special meeting to board members.
- 4 members constitute a quorum.
- Shall have the power to make reasonable rules for the conduct of its business



# PRAB Organization and Procedures

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- Shall have regular meetings once a month. Special meetings may be called at any time by 3 members with at least 24 hours' notice of said special meeting to board members.
- 4 members constitute a quorum.
- Shall have the power to make reasonable rules for the conduct of its business

# Modes of Operation

- Agenda Committee
- PRAB Requests to the Department
- PRAB Information Discussion

Reference: p 14-15 of PRAB Handbook