

Police Department Master Plan Process Subcommittee
Meeting Summary
12:30-1:30 May 4, 2023 via Zoom

In attendance

- Process subcommittee members: Rachel Friend, Tara Winer
- Staff: Wendy Schwartz, Daniel Reinhard, Taylor Reimann, Pam Davis, Jennifer Ciplet

Updated Project Timeline

- Staff reviewed the updated project timeline, with revised draft of Reimagine Policing plan released late July/early August and final council public hearing date of Sept. 7, 2023.

Final Public Review of Revised Plan Draft

- With four public engagement windows and national civil rights engagement completed, staff recommended final public review as part of council public hearing process. This helps ensure timeliness of information to community members and council, with ability to make appropriate changes in a more efficient way if council requests them as amendments to plan approval.
- As two subcommittee members are absent at today's meeting, subcommittee requested that staff follow up with them on this plan. If no concerns arise, staff will go forward with this process. If concerns are raised, staff will schedule short, off-schedule meeting for subcommittee to discuss.

Consultant Report – Engagement Window IV

- Report received by staff last night. Staff will review draft over next few business days and pass on to subcommittee for process-related questions or comments for consultants.
- It is helpful to staff if comments/questions from subcommittee members are provided in advance of next subcommittee meeting to resolve questions with consultants as soon as possible while plan is under revision. Staff will check with CAO to ensure there are no transparency issues with feedback via email in this manner.
- Will include summary of feedback as agenda item at next meeting to ensure transparency.

Communication Options to Improve Plan Accessibility

- Staff have received some feedback that a 70+ page complex plan does not seem accessible to many community members.
- Also sought advice from city language access coordinator about most equitable Spanish language access options. Determined options below are more equity-focused ways to invest city time and resources for Spanish speaking community members than translating a long, complex document.
- Plan to do some short (4-10 pages) overview documents in English and Spanish, as well as short videos in English and Spanish that highlight key points in the plan.
- Spanish interpretation for Sept. 7 council public hearing.
- Include all English and Spanish social media.
- Option to discuss on city's Spanish language podcast.