



## RESIDENTIAL BUILDING PERMIT APPLICATION

**For Detached One and Two-Family Buildings, Residential Accessory Buildings, and Town Homes**

Use this application for all scopes of work requiring a building permit for all structures regulated by the International Residential Code (IRC).

### ► PROJECT INFORMATION

Project Address		Lot	Is this project for a tax exempt entity? <input type="checkbox"/> Yes <input type="checkbox"/> No
Project Address <i>(continued)</i>		Block	Is there an enforcement case or stop work order? <input type="checkbox"/> Yes <input type="checkbox"/> No
City	Zip Code	Subdivision	Is there an associated previous review? <i>(HIS/ADR/AUR/LUR/TEC)</i> <input type="checkbox"/> Yes <input type="checkbox"/> No
Legal Description <i>(not required if providing Lot, Block, and Subdivision above)</i>			Zone District

### ► PERMIT DETAILS

Permit Type <i>(Mark only one)</i>	Scope of Work <i>(Mark only one)</i>	Please be sure to review and complete the appropriate required checklist:
<input type="checkbox"/> Single Family Detached Dwelling <input type="checkbox"/> Single Family Attached Dwelling <input type="checkbox"/> Town home <input type="checkbox"/> Accessory structure	<input type="checkbox"/> New Construction <input type="checkbox"/> Addition <i>(including decks and conversion of existing unconditioned space to conditioned space)</i> <input type="checkbox"/> Addition and Alteration <input type="checkbox"/> Alteration only <input type="checkbox"/> Repair	<input type="checkbox"/> <a href="#">New Construction and Additions Requirements Checklist</a> <input type="checkbox"/> <a href="#">Alteration Requirements Checklist</a> <input type="checkbox"/> <a href="#">Decks Requirements Checklist</a> <input type="checkbox"/> <a href="#">Sheds and Pergolas Requirements Checklist</a> <i>For repair scopes, use the alteration checklist as applicable to the scope of the repair.</i>
<p><b>Description of Scope of Work</b> <i>(Identify all scopes of work and square footages associated with each scope, e.g., Kitchen remodel of 180 sf with two-story addition that includes a full finished basement. Basement scope is 430 sq. ft. rec. room. First floor of addition includes new 430 sq. ft dining room family room. Second floor includes 260 sq. ft new master bedroom with m/bath and upper level deck of 80 sf.):</i></p>		



**▶ PERMIT VALUATIONS**

<b>TOTAL PROJECT VALUATION</b> <i>(construction materials and labor including any electrical, mechanical and plumbing)</i>	\$ _____
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MECHANICAL SCOPE						MECHANICAL VALUATION
Identify all types of systems to be installed (new and/or replacement).						\$ _____
System	New	Replace	System	New	Replace	
<input type="checkbox"/> Boiler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Exhaust Equipment	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Water Heater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> HVAC Ductwork	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Duct Furnace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Geothermal	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Forced Air Furnace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Gas Fireplace	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Mini-Split / Heat Pump	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Gas Meter Move	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> AC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Gas Piping	<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/> Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	

ELECTRICAL SCOPE			ELECTRICAL VALUATION
Check and complete all that apply.			\$ _____
<input type="checkbox"/> Meter Set <input type="checkbox"/> Panel Upgrade <input type="checkbox"/> Replacement or New Service greater than 400 amps <input type="checkbox"/> Temporary Construction Power	<input type="checkbox"/> Undergrounding <input type="checkbox"/> Other: _____ <input type="checkbox"/> New Wiring Sq. ft: _____ <input type="checkbox"/> Rewiring Sq. ft: _____	Size of New or Upgraded Service: _____	

PLUMBING SCOPE		PLUMBING VALUATION
Check and complete all that apply.		\$ _____
<input type="checkbox"/> Relocation, removal, replacement or addition of plumbing fixtures <input type="checkbox"/> Repair or replacement of in-property water or sewer lines <input type="checkbox"/> Repair or installation of irrigation system <b>No. of Existing Bathrooms:</b> _____	<input type="checkbox"/> Pool/Spa – Includes filters, pumps, skimmers, electrical/gas heaters, plumbing <input type="checkbox"/> Other: _____ <b>No. of Bathrooms upon Completion:</b> _____	



**▶ ADDITIONAL PERMIT DETAILS**

Building Uses and Work Scope (the following will be used to calculate building permit fees and development excise taxes)

Use Type (check all that apply)	Square Footage	
<input type="checkbox"/> New Dwelling / Town Home / Duplex / Accessory Dwelling Unit / New Finished Basement / Studio	Total Finished Square Feet:	
	Total Unfinished Square Feet:	
<input type="checkbox"/> Addition of finished space to Existing Dwelling	Existing Dwelling Square Feet:	
	Addition Square Feet:	
<input type="checkbox"/> Alterations / Remodel / Repair of Existing Dwelling	Square Feet of work area:	
<input type="checkbox"/> New Garage or Addition to Existing Garage <input type="checkbox"/> Attached <input type="checkbox"/> Detached	Existing Garage Square Feet:	
	New or Addition Square Feet:	
<input type="checkbox"/> Uncovered or Covered Decks, Porches, Patio Covers, Pergolas, Sheds, or Carports (Attached or Detached)	New or Addition Square Feet:	
	Repair or Alteration Square Feet:	
<input type="checkbox"/> Other:	Square Feet of Work Area:	

**▶ CONTACT INFORMATION**

Property Owner		Licensed General Contractor	
Name		Company Name	
Phone Number		Phone Number	
Email Address		Email Address	
Mailing Address		Mailing Address	
City	Zip Code	City	Zip Code
Property Owner Signature		Contact Person	
Primary Contact for Permit		Applicant	
Name		Name	
Phone Number		Phone Number	
Email Address		Email Address	
Mailing Address		Mailing Address	
City	Zip Code	City	Zip Code



► ACKNOWLEDGMENTS

HOMEOWNER AS CONTRACTOR AFFIDAVIT

*For permits where the homeowner of a single-family residence is acting as the contractor please certify the following (not applicable to all other permits): I certify that I am the owner and occupant of the single-family residence where the proposed work will take place, [the residence is my principal residence](#), and I will complete the work myself, or I will hire City of Boulder licensed contractor(s) to complete the work. I, the undersigned, declare under penalty of perjury and any other applicable State or Federal Laws, that all information provided on this form and any submitted attachments are to the best of my knowledge true, accurate and complete.*

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

FEES

Fees are set by the Boulder City Council and are included in Title 4 Chapter 20 of the Boulder Revised Code. A plan check fee is required at time of application.

NOTICE

General contractors and subcontractors are required to have an active license with the City of Boulder. This application expires after 180 days if the permit is not obtained.

AFFORDABLE HOUSING REQUIREMENTS

New housing units must meet the requirements of B.R.C. 9-13, Inclusionary Housing which requires a percentage of all residential development be permanently affordable. **Program compliance must be verified before submitting for a building permit.** Prior to building permit submittal please contact a housing planner to discuss options for meeting the requirements. Contact and program information may be found at [www.boulderaffordablehomes.com](http://www.boulderaffordablehomes.com).

SIGNATURE OF APPLICANT/OWNER/AUTHORIZED AGENT FOR OWNER

I agree to perform the work described herein, in accordance with the plans and/or specifications submitted and with all provisions of the Building Code, Land Use Code, and Health Regulations of the City of Boulder as enumerated in the Boulder Revised Code, 1981.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date