



City of Boulder Finance

Community, Culture, Resilience and Safety (CCRS) Tax Grant Program Capital Investment Capacity Building

REQUEST FOR APPLICATIONS FOR CAPITAL INVESTMENT CAPACITY BUILDING

APPLICATION INFORMATION

The application process opens on November 9, 2023, and closes on **December 4, 2023, at 4:00 p.m.**

Please reach out to Annie Scott at scotta@bouldercolorado.gov to discuss the opportunity prior to applying.

The application can be accessed [here](#). Please note that all applying organizations are required to create a **new** account in the Foundant Grant Management System unless the organization previously created an account for the CCRS Tax Grant Program Capital Project Funding application process.

If assistance completing the application is required or there is a need for translation of the application materials, contact Annie Scott at scotta@bouldercolorado.gov.

PROCESS TIMELINE

RFA released: November 9, 2023

Applications due: December 4, 2023

Application review: December 2023 – January 2024

BACKGROUND AND GENERAL INFORMATION

The [Community, Culture, Resilience and Safety \(CCRS\) Tax Grant Program](#) is funded through the [Community, Culture, Resilience and Safety Tax](#), a .3% dedicated sales and use tax intended for citywide capital infrastructure needs. The tax, previously known as the Community, Culture and Safety Tax, was initially authorized by voters in 2014, and was extended in 2017. The tax was extended again under its current name in 2021, with the extension set to expire in 2036. Up to 10% of the tax revenue, or \$21.75 million over 15 years, is set aside to ensure that non-profit organizations serving city community members will be able to maintain a long-term physical presence in the City of Boulder.

CCRS Tax Grant Program Capital Investment Capacity Building (“Grant Program”) is intended to assist small and medium-sized non-profit organizations in building organizational capacity. The grant opportunity is for organizations that are seeking capacity-building support and have identified that executing a needed capital project in a current commercial space or purchasing a new commercial space, is a likely next step towards ensuring a long-term physical presence in the City of Boulder. The Grant Program is not appropriate for organizations that have completed significant capital project planning or those that are ready to execute a capital project. Areas of assistance may include, but are not limited to:

1. Board Development & Recruitment Strategies;
2. Fundraising/Development Strategies;
3. Leadership Development;
4. Technology Consulting; and
5. Strategic Planning.

This is the first application cycle since the tax renewal, and it is unknown how frequently applications will open. Additional information about the CCRS Tax is available on the [Community, Culture, Resilience and Safety Tax webpage](#).

ELIGIBILITY

1. Organization has federal non-profit status.
2. Organization is registered and in good standing with the Colorado Secretary of State.
3. Organization is serving City of Boulder community members.

GRANT PROGRAM DETAILS

Organizations will receive a grant of \$5,000 in flexible cash to offset staff time spent participating in the Grant Program.

Organizations will work with Social Venture Partners (SVP) Boulder County for up to one year to complete Grant Program activities, which will include:

1. Completion of an orientation;
2. Completion of an organizational needs assessment;

3. Completion of a commercial space assessment to identify the organization's current commercial space circumstances, and needs related to securing or maintaining a long-term commercial space in the city, as applicable;
4. Creation of a plan to address identified needs;
5. Participation in organizational capacity building activities;
6. Completion of an end-of-program meeting; and
7. Completion of an end-of-program survey and follow-up organizational needs assessment.

In the case that SVP Boulder County does not have the in-house expertise to address an organizational need that falls within the scope of the Grant Program (as determined by the city and SVP Boulder County), the city and SVP Boulder County will work together to connect the organization to an outside vendor. The cost of these services will be covered under the Grant Program.

Approximately eight organizations will be served by the Grant Program over a two-year period, with an exact schedule to be determined based on the needs of the participating organizations and the availability of SVP Boulder County.

Organizations that complete the Grant Program may be prioritized for CCRS Tax Grant Program Capital Project Funding in the future. This will be dependent upon the details of any identified capital project, as well as other factors.

TERMS AND CONDITIONS

Applying organizations must be aware of the following when applying for Capital Project Funding:

1. The application must be completed in its entirety.
2. It is the responsibility of the applying organization to ensure that the application is received by the city through the online application system by the specified due date and time.
3. The city may reach out to applying organizations for additional information during the application review process.
4. Application materials, resulting contractual agreements and any communication with city staff related to the program are subject to the provisions of the Colorado Public (Open) Records Act, C.R.S. § 24-72-201 et seq., as amended. Any information or documentation received by the city or executed pursuant to the program cannot be considered confidential.