

ATTACHMENT 1 - MOMENT in TIME

2023 Community Project Grant - Individual Applicants

Tobin

Ms Betsy Tobin
1153 - 6th Street
Boulder, CO 80302

O: 303-588-5048
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Ms Betsy Tobin

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Boulder, CO 80302

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Application Form

Grant information and confirmation

Si prefiere leer esta información en español, por favor haga clic aquí. Se puede responder a la solicitud en español. Un miembro del personal de la Oficina de Artes y Cultura traducirá sus respuestas para que sean revisadas.

For this application in other languages please contact the Office of Arts + Culture Program Manager Lauren Click at clickl@boulder.colorado.gov.

DESCRIPTION: Community Project Grants encourage innovation and exploration in order to achieve progress on the Community Priorities from Boulder's Community Cultural Plan.

PURPOSE: The Community Cultural Plan identifies a set of "Community Priorities" derived directly from the hopes and aspirations of Boulder's residents:

- Support the resiliency and sustainability of cultural organizations to enhance their ability to benefit the community.
- Create a supportive environment for artists and creative professionals, while fostering innovative thinking and leadership among them.
- Prioritize the civic dialogue about the ability of culture to positively contribute to the economy, social offerings, the environment, and the authentic expression of diversity.
- Develop Boulder's creative identity in becoming an innovative world leader in cultural matters and projects that identity to the region and the world.
- Focus on the expression of culture and creativity in the public realm through public art, the urban landscape, culture in the neighborhoods, and serendipitous encounters with the arts.
- Amplify the vibrancy of Boulder's cultural destinations: the lively mix of museums, performance venues, events, districts, studios, maker spaces, and other facilities that make Boulder an enticing place to visit, live, play, and work. Fill in the gaps and address issues of access and affordability.

These complex issues are the most important initiatives we can work on as a cultural community in the coming years. The purpose of the Community Projects Grant is to encourage innovation and exploration in order to achieve progress on these Community Priorities.

Awards: Individuals \$25,000 @ maximum \$5,000 each

Details: The award amount of \$5,000 for individuals. Smaller requests will be accepted.

Cycle: Annually.

TIMELINE

- Wednesday, March 15 at 11:59 p.m. – Deadline for applications
- March 15 to March 22 – Review by staff for eligibility and revision by applicants if necessary
- March 22 to April 5 – Preliminary review and score by panel (15 days)

- April 5 to April 12 – Score processing by staff
- April 12 – Preliminary scores and comments sent to applicants via email
- April 12 to April 19 – Applicants prepare and send written responses to the panel’s questions. The written response should be emailed to Lauren Click at clickl@bouldercolorado.gov by Wednesday April 19, 2023, at 11:59pm.
- April 19 to 26 – Response processing by staff
- April 26 – Responses sent to panel
- April 26 to May 10 – Final review and score by panel (15 days)
- May 10 to 19 – Processing of final scores
- May 19 – Final scores sent to applicants via email
- May 24, 2023 – Arts Commission meeting. Discussion and final decisions on grants

ELIGIBILITY REQUIREMENTS

- **General eligibility.** Meets all <http://boulderarts.org/wp-content/uploads/2016/09/General-Eligibility-Requirements-only.pdf><http://boulderarts.org/wp-content/uploads/2016/09/General-Eligibility-Requirements-only.pdf> [general eligibility requirements](#).
- **Open to all.** Anyone may apply once the [general eligibility requirements](#) are met, including individuals, artists, non-profit organizations, organizations with pending non-profit status, fiscally sponsored organizations and for-profit organizations with a community focus.
- **Service area and programming.** Projects must have a significant component of public programming that takes place within the city limits of Boulder. This programming must meet the criteria described in the [Chapter 14-1-2 of the City of Boulder Revised Code](#). For organizations, the applicant must demonstrate that they are headquartered in the city limits of Boulder. For individuals, the applicant must demonstrate that they reside at a permanent household address in the city limits of Boulder. Applicants may also demonstrate that they are partnered with a Boulder-based artist or organization. Examples of documentation to demonstrate being headquartered or residing in Boulder may include a utility bill, phone bill, pay stub, renter’s or mortgage bill, lease, insurance policy, or other official document. P.O. Boxes are not acceptable. The term “city limits of Boulder” is defined in the Boulder Valley Comprehensive Plan. For additional information on the planning area and Comprehensive Plan [visit this link](#). As a shorthand, office staff use addresses with the zip code starting with 803— to determine if it is in the acceptable area.
- Projects must take place after the grant funding decision and be completed by June 30, 2024.

MORE INFORMATION

2023 Grant Application Schedule
 2023 Scoring System
 General Eligibility Requirements
 General Grant Guidelines & Process
 Grant FAQs

REVIEW PROCESS

- **Deliberation.** Applications are reviewed by the Boulder Arts Commission grants panel. Final funding decisions are made at public Boulder Arts Commission meetings. See schedule.
- **Evaluation criteria.**

- o Community priorities (Maximum 8 points)
- o Cultural offerings (Maximum 8 points)
- o Cultural equity (Maximum 8 points)
- o Proposed outcomes and evaluation strategy (Maximum 8 points)
- o Encouragement points (Maximum 4 points)
- The complete scoring system and rubric for the Community Project Grants can be found here.

GRANT AWARDS

- **Notifications and dispersal of funds.** Staff notifies all applicants if their Application has been successful and begins the process of securing supporting information and issuing payment for successful applicants. Grantees must contact the grant coordinator to arrange for payment. Checks are sent by mail or electronically to bank accounts designated by the applicant.
- **Communications.** All official communications and notifications will be made to the named individual applicant or person designated as the organization contact. It is this person's responsibility to communicate Boulder Arts Commission requirements of the grant award to collaborators or other participants. This includes, but is not limited to, requirements for compliance with grant agreements, identifying Boulder Arts Commission sponsorship on publicity materials, and reporting.
- **Implementation.** Grantees shall implement programs / projects as outlined in the grant application. Any change to the project, venue, Grantee address, schedule, or staff / team members must be reported to culturegrants@bouldercolorado.gov.
- **Award amount.** The Boulder Arts Commission reserves the right to adjust the amount of a grant award offered to an Applicant.
- **PERA impacts.** Retirees affiliated with the Colorado Public Employees Retirement Association (PERA) will be impacted by a withholding requirement enacted by the Colorado State Legislature if awarded an arts grant. Details are available on the PERA website. See "Disclosure of Compensation."
- **Vendor forms.** Grantees must submit a City of Boulder vendor form and current IRS W-9 form in order to receive the grant award. The W-9 must be in the same name as the Grantee named on the grant application. Individual Grantees must also submit a Determination of Independent Contractor / Employee Status for Payment document and copy of their Driver's License. Applicants will receive the appropriate forms from payments@bouldercolorado.gov. Failure to supply a proper W-9 may invalidate the grant award.
- **IRS taxation.** Grant awards are non-transferable, taxable and are reported to the federal government.
- **Agreement.** When a grant award is made by the Boulder Arts Commission, the successful Applicant will be contacted by staff to sign a Grant Letter of Agreement. In that agreement, the Grantee will indicate the completion date of the project and the date a grant report will be submitted.
- **Issuance of funding checks.** Once the agreement is signed, staff of the Office of Arts and Culture will submit it to City Finance along with the invoice. Funds/checks are delivered within the next three weeks. Grants are initially funded at 80 percent of the grant amount awarded. The remaining 20 percent of the grant awarded is paid out upon receipt and Boulder Arts Commission approval of the grant report. Failure to submit a final grant report will result in ineligibility to apply for future grants.
- **Acknowledgment of Boulder Arts Commission funding.** All publicity for Boulder Arts Commission-funded projects must include the following credit line: *This project is funded (or funded in part) by a grant from*

the Boulder Arts Commission, an agency of the Boulder City Council. In lieu of the credit line, the Boulder Arts Commission Logo may be used. The Grantee must sign a release form and submit photographs and/or videos of the project that the Office and Arts and Culture may use on its website, social media, printed materials or for any other publicity purpose.

- **Thanking City Council.** It is suggested that all grant recipients write the Boulder City Council members to thank them for supporting the Boulder Arts Commission and the Office of Arts and Culture. Please let them know how this grant will be used, and the difference it will make to your organization. Please also invite them to attend your events and programs. Visit the City Council website page to find out more about contacting City Council members.

REQUIRED REPORTING

- **Timeframe for reporting.** The grant report is due one month after the project is completed.
- **Method.** Submit the report through the online system access through the boulderarts.org website. Log in with the same user name and password utilized to submit the application. After logging in, go to the 'Dashboard', then you'll see a 'Follow Up' section for the grant. On the far right is the 'Edit' button. That will take you to complete the final report.
- **Extension requests for reporting.** If circumstances delay the Grantee's ability to complete the project and/or the report, the Grantee must notify the Boulder Arts Commission before the original report deadline by submitting an email addressed to the Boulder Arts Commission at culturegrants@bouldercolorado.gov with the following information:
 - an update on the project status,
 - a request to change the project completion date, and
 - new report due date.
- **Responsibility.** The Grantee is responsible for submitting a report by the due date. The Boulder Arts Commission recommends reviewing the online report form well in advance. There is no grace period for the report.
- **Consequence of Delinquent Report.** Unless an extension request is approved by the Boulder Arts Commission in advance of the due date, all individuals or organizations / businesses attached as collaborators on the project will no longer be eligible to apply for Boulder Arts Commission grants until the delinquent report has been received.

Certification*

I certify that I have read the above information and that this project meets the Boulder Arts Commission's eligibility requirements and, if a funding award is made, will continue to comply with the Boulder Arts Commission's requirements and meet with guidelines for high artistic quality, community impact, inclusiveness, funding acknowledgment and reporting.

I certify

Applicant information

Discipline*

Select your discipline. If multi-discipline, please check all that apply.

Music

Theater

Time-based media, film/video, digital art, and web-based art

Tax status*

Cultural organizations/businesses are eligible. Nonprofit status is not required for this category.

Individual

Date established*

Add the date your organization was established. If not applicable write N/A.

N/A

Mission statement*

If not applicable write N/A.

The mission for my small theatre company, Now Or Never Theatre, is to create and present innovative multi-media performances that integrate traditional and contemporary art forms and engage diverse audiences of adults, adolescents, and seniors in theaters, cultural centers, schools, libraries, senior centers, outdoor sites, and non-traditional venues. We use creative tension to address social issues and to foster empathy. We seek to generate dialogue and social awareness in the community through thought-provoking performances, talkbacks and open rehearsals. Multi-layered imagery and alternative theatre techniques enable us to show life from different perspectives in order to challenge preconceived notions. We create serendipitous encounters with the arts by projecting video in unexpected places, leaving free art in public places, and donning masks and costumes or carrying giant puppets down city streets.

Annual budget

If applying as an organization.

Geographic area served*

If not applicable write N/A.

City of Boulder for this project. We expect to perform the show across the Front Range and out-of-state after these opening shows.

For individuals: organizational affiliation

Even if an organizational affiliation is stated, awards will be made to the individual whose account is associated with this application. If no organization affiliated, please state 'none'.

Now Or Never Theatre

Number of full time employees*

If not applicable write 0.

0

Number of part time employees*

If not applicable write 0.

5

Number of volunteers*

If not applicable write 0.

15

Project information

Project title*

MOMENT in TIME

Amount requested*

The maximum award amount offered is \$5,000 for individuals. Smaller requests will be accepted.

\$5,000.00

Project summary*

Provide a brief overview of the project.

We propose to create MOMENT in TIME, a multi-media performance to open in November 2023 at the Dairy Arts Center. Stories unfold as if emerging out of black and white photos in this show featuring puppets, masks, actors, objects, and imagery to portray poignant scenes based on moments in the lives of diverse individuals.

This original show explores themes of humanity: migration, love, humor, injustice, poverty, inequity, hunger, generosity, isolation, joy, and companionship. These vignettes of adults and children from many continents lend themselves to the exploration of a mood or moment in time that puppets and masks do so effectively.

To set the scene, we use a black and white photo in the public domain that provided the original inspiration for the piece. Dressed in work clothes, wearing make-up to blend in with the grey-scale figures, the

performers represent the workers of humanity. They wheel in sets, adjust lights, manipulate puppets and shadows, and play roles as actors, with and without masks.

As they enter this grey-scale world, audience members will know at a glance and without words from beginning to end that they have entered another world, one that is totally unique, yet hauntingly familiar.

Project calendar*

Projects must take place after the grant deadline and be completed by June 30, 2024.

10/1/18-11/5/23: Grant-writing, filming, editing, designing, creating sets, puppets & masks, costume design, composition, rehearsal.

9/15-10/15/23: Meeting with photography students from Boulder High & CU.

11/6/23-11/11/23: Setup & five performances at the Dairy Arts Center (including 1 show for students).

11/14/23: Performance at the West Age Well Center.

January 2024: Professional Development Masked Acting Workshop.

February 2024: Follow-up meetings.

March 2024: Evaluation & final report.

Project location*

Where do your projects take place?

Carsen Theater at the Dairy Arts Center: 5 shows. West Age Well Center: 1 show. We will film at the Meadows Branch Library and meet with photography students at Boulder High and CU. Open rehearsals and workshop location: Boulder Circus Center.

Collaboration*

Describe your and/or your organization's most significant interactions with other organizations and efforts. If this is a solo project with no partners beyond the applicant, respond with "None."

Betsy Tobin will create and perform the show in collaboration with Michael Gunst, with original music by Jesse Manno and short films by emerging film-makers, Shay Eberle-Gunst and Jesse Weiss. Betsy Tobin will create additional videos to immerse the audience in the imagery.

The show is co-produced by the Dairy Arts Center. We will work closely with Dairy staff members on promotion and with staff from the West Age Well Center and schools to organize and promote the other shows and events.

Art in Public Places

By checking this box, I consider this project to include an art in public places component (for example, a public sculpture, mural, projection, or performance in the public realm). I have contacted publicart@bouldercolorado.gov and received feedback from staff which inform my understanding of project review, permitting, and timing considerations.

Project completion date*

This is the last day of any public event related to the project. Project must be completed by June 30, 2024.

02/29/2024

Date grant report is due*

One month after the project completion date.

03/29/2024

Panel evaluation

 Bulleted responses are encouraged in these sections.

Community Priorities. The City of Boulder’s Community Cultural Plan is a visioning and strategic document that describes how the people of Boulder will align efforts, with the support of the municipal government, to achieve our collective vision: *Together, we will craft Boulder’s social, physical, and cultural environment to include creativity as an essential ingredient for the wellbeing, prosperity, and joy of everyone in the community.* The Community Priorities are six points that summarize the community’s most common responses in answer to the question, “What is your vision for Boulder’s culture and creative economy?” Reference: Cultural Plan and Community Priorities.

Community Priorities*

Examples of ways to demonstrate impact on the Community Priorities may include descriptions of how your project or organization:

- Supports artists and creative professionals by providing professional development programming.
- Contributes to Boulder’s creative identity and creates a vibrant cultural destination through high artistic merit and excellence in the practice of a medium or discipline.
- Engages the community in civic dialogue about the arts through interactive outreach in the neighborhoods.
- Adds creativity in the public realm by engaging underserved populations in art making for their community.

In what way will this project contribute to one or several of the Community Priorities described in the Community Cultural Plan? Does the project contribute to one priority thoroughly?

Funding this proposal will support the resiliency and sustainability of two small companies and five artists whose different areas of expertise significantly broaden the scope of arts offerings in Boulder.

The show will contribute to Boulder’s cultural vibrancy due to:

-its artistic merit;
 -the innovative approach; and
 -the excellence of the three primary artists in the practice of their respective disciplines: puppetry, masked acting, and musical composition.

Interactions with students and seniors and the collaboration of experienced artists with emerging filmmakers will spark creative exchanges among different generations.

In alignment with the community priority to foster civic dialogue about broad social issues, we will use theatre, film, and animation to:

- address tough global issues like cruelty, hunger, and poverty; and to
- discuss these issues in talkbacks with diverse high school and middle school students, seniors, and other community members.

Prior to the premiere, we will hold open rehearsals to workshop scenes with diverse local actors and directors for feedback.

We will support artists and creative professionals by offering a free professional development workshop in Masked Acting. This excellent physical theater training increases awareness of how we communicate with body language.

We will add creativity in the public domain by meeting with and encouraging diverse photography students to submit black and white photos for the video that begins and ends our show.

We have years of experience working locally and performing across North America and Europe. With this new show, we wish to contribute to the ongoing development of Boulder's creative identity and act as emissaries performing locally, across the Front Range, out-of-state and abroad.

Cultural offerings*

In what way does your project fill a gap in the variety of cultural offerings in Boulder? What is exciting or new about your project?

Our show will provide an opportunity for local audiences to see a unique combination of techniques rarely presented in Boulder.

Scenes utilize inventive layering techniques to superimpose photos, manipulate objects and images, and use live feed and video projection to create powerful visual effects. At the start of the show, a worker opens a newspaper and the news comes to life in shadow scenes of gun violence, protests, migration, families at the border, and climate change. Imagery spills from the newspaper onto surrounding walls, foreshadowing scenes to come that are inspired by real photos.

Puppets, masks, and shadows have the ability to crystallize a situation, to boil it down to the essence of human interaction. The stark quality of black and white heightens the drama of scenes, as in a Kieślowski film, like *Red* or *The Decalogue*, in which the laser-like focus in a monochromatic setting contributes to the emotional impact of the story.

Entering a non-verbal live performance entirely in black and white will be a new aesthetic experience for the audience. This gritty, universal performance will foster dialogue over important social issues and broaden the spectrum and genre of cultural events presented in Boulder.

Cultural equity*

Among the goals of the Boulder Arts Commission is to encourage the equitable, fair, and just distribution of funds in support of the community. This includes providing support to applicants whose organizational leadership or audience represent groups who are typically underrepresented, i.e. culturally diverse groups, organizations focused on age diversity, etc.) Describe how your project does or does not fulfill one or several of these categories. Describe how your project will address affordability, availability, accessibility, accommodation, and acceptability to diverse groups. For reference, please review the Boulder Arts Commission and Americans for the Arts Statements on Cultural Equity.

References:

Boulder Arts Commission Statement on Cultural Equity
 Americans for the Arts Statement on Cultural Equity

We intend to use the power of art to foster compassion and highlight all that unites people regardless of their differences.

We seek to create work that is accessible through the universality of its themes.

To help draw diverse audiences of all socioeconomic backgrounds and a wide age range, we will:

- present our show free of charge at the West Age Well Center;
- present one performance to high school and middle school students;
- offer free tickets to local groups that represent under-served populations; and
- print bilingual posters, flyers and programs in English and Spanish.

Our show is non-verbal which increases its accessibility by eliminating any barriers to participation caused by language.

We will directly involve diverse community members in the creative process by:

- filming people of different ages and races writing in their native languages for a scene about literacy; and
- inviting diverse photography students to contribute black and white photos for the video to open and close our show.

The scenes represent a broad spectrum of people and cultural practices. The gender of some characters will be non-specific. The show focuses on human struggles that anyone might experience regardless of gender-identification.

Proposed outcomes and evaluation strategy*

Describe your evaluation strategy for this project and how you will collect data. Please also include your goals for this project and how the benefit to the community will be measured.

We will use surveys, observation, talkbacks, and emails to compile facts, figures and verbal feedback. A QR code in the program and at the entrance and exit of each show will direct audience members to our survey.

Our goals are:

- to devise meaningful, high-quality theatre that touches on human struggles and instills compassion for others;
- to attract diverse audiences of a wide age range to new theatre forms with innovative layering techniques unlike anything in the Boulder arts community;
- to use puppets for what these inanimate objects do so well: portray the human condition with pathos; and
- to foster dialogue between participants and audience members to increase awareness, understanding, and challenge the status quo.

We will measure community benefit and the success of our goals through reactions and attendance. We will solicit feedback through talkbacks, surveys, and e-mails. We will compile data, tallying demographics, audience sizes, publicity and reviews for our final report, along with feedback from community outreach at events across Boulder. We will share how feedback and discussions influenced the show's evolution and document the project with photos and video recordings. We will update the BAC on future shows.

Additional Questions

Encouragement Points

Among the goals of the Boulder Arts Commission is to encourage the equitable, fair, and just distribution of funds in support of the arts community. Panel members use these “extra points” to balance the scoring, emphasizing applications which tend to score lower in standard categories or historically are underrepresented in grantmaking. Commissioners will be looking for these elements in your responses above.

Examples include:

- First-time applicants and those who have never been awarded a grant.
- Youth applicants who are applying with the help of a mentor of legal age.
- Have the potential to support community and participatory culture and non-professional artmaking.
- Applicants for whom English is not their first language.
- Non-western European art forms or other forms of culture that have typically been disadvantaged by the systems and traditions of grantmaking.
- Elements of the application that the panel member determines will significantly advance stated priorities of the Arts Commission, important issues in the community outside of the arts, or other impacts that are not expressed in the other scoring criteria.

Encouragement Points 1*

Please check yes if any of these are addressed in your application.

Yes

Encouragement Points 2*

Are you a first time applicant or have you not been awarded a grant before from the Commission?

No

Attachments

ATTACHMENTS

The following attachments are required. Please title your attachments according to the headings listed below.

Budget summary*

Provide a brief budget summary for this project including all revenue (monetary and in-kind contributions, including this grant) and expenses. Please title the attachment "Budget summary". Permitted file types: xl, xlsx, pdf.

Budget summary.xlsx

Venue confirmation letter*

Attach confirmation from the hosting venue that the project is approved and scheduled. Please title the attachment "Venue confirmation letter". Permitted file types: doc, docx, pdf

Venue confirmation letter.pdf

Service area confirmation*

Attach confirmation to demonstrate that you are headquartered Boulder, reside in Boulder, or are partnered with a Boulder-based artist or organization. Examples of documentation to demonstrate being headquartered in Boulder may include a utility bill, phone bill, pay stub, renter's or mortgage bill, lease, insurance policy, or other official document. P.O. Boxes are not acceptable.

Service area confirmation.pdf

Partner/Collaborator List

Provide a list of each individual / organization that has a significant coordinating role in this project. Please title the attachment, "Collaborator list". Include their name, contact information, and role. Permitted file types: doc, docx, pdf.

Collaborator list.docx

Letters of support

Attach any letters of support that will be useful in understanding community involvement and enthusiasm for the project. This is optional. Please title the file, "Letters of support". Permitted file types: doc, docx, pdf

Other support materials

Attach any documents that will help the jury fully understand the project, including videos and other materials that may help the commission evaluate artistic quality. This is optional. Please title the file, "Support materials".

Permitted file types: doc, docx, xl, xlsx, pdf

Support materials.pdf

Submission and signature

Application on the website (optional)

I certify that, if funding is awarded, my application may be presented on the boulderarts.org website. The Office of Arts and Culture staff will send a copy of the document to the applicant listed for approval in advance of posting on the website.

Yes

Certification*

I certify that all information contained in this application and attachments is true and accurate. All funded activities must provide equal access and equal opportunity in employment and services and may not discriminate on the basis of disability, color, creed or religion.

I certify

Full name*

Elizabeth C Tobin (Betsy Tobin whenever possible)

Submission date*

03/15/2023

TO COMPLETE AND SUBMIT YOUR APPLICATION

All required fields must be filled in with the appropriate information and/or attachments. Click on the "Submit Application" button and an email notification that your application has been received will be sent. If you do not receive a confirmation email, please notify staff immediately. Note that once the application is submitted, it cannot be revised or added to. Please make certain that you have included all information and attachments prior to submitting.

File Attachment Summary

Applicant File Uploads

- Budget summary.xlsx
- Venue confirmation letter.pdf
- Service area confirmation.pdf
- Collaborator list.docx
- Support materials.pdf

PROJECT BUDGET: MOMENT in TIME for 6 shows & 1 professional development

INCOME

Ticket sales: DAIRY: 65% split of 130@\$18(\$2340)+40@\$12(\$480)(+30 comps)

DAIRY: 65% split of student show: 60 X \$5= \$195

WEST AGE WELL CENTER: For 1 show (secured)

Donations: \$1,500 (secured)

Boulder County Arts Alliance grant: (secured)

Boulder Library Foundation (secured)

Puffin Foundation grant: (secured)

Applicant cash:

AMOUNT REQUESTED from the Boulder Arts Commission:

TOTAL INCOME:

EXPENSES

City of Boulder Admissions Tax: 5% of \$2028 (our 65% split of Dairy ticket sales)

ARTIST FEES FOR DAIRY PERFORMANCES: -Actors: 2 X 5 shows@\$300

-Musician: 5 shows@\$300

WEST AGE WELL CENTER Show: Artist fees: Actors 2 X 300 + Musician 1 X 300

Music composition fee for Jesse Manno:

1 Professional development workshop: 2 people X 2 hours@\$100/hr

Administrative assistant: 20 hrs @ \$20/hr

Social media assistant: 10 hrs @ \$25/hr

Printing costs for flyers and posters:

Materials: Sets: \$800 Lighting:\$350 Art supplies: \$800 Miscellaneous \$50

Costumes:

Video projector (used): EPSON H719A

Boulder Circus Center "Workshop" rental: for workshop & rehearsals: 60 hrs@\$10/hr

Assistant director: 20 hours @ \$25/hr

Video creation: Shay Eberle Gunst: \$300 Jesse Weiss: \$500 for animation

TOTAL EXPENSES:

IN-KIND CONTRIBUTIONS:

Assistant director:	15 hours @\$25/hr
Actors:	2 artists X 150 hrs @\$20/hr
Administration:	20 hours @\$20/hr
Ushers:	3 hours X @\$20/hr X 5 shows
Other volunteers:	10 @\$20/hr X 3 hours
Donated materials for sets:	
Filming & Rehearsal space: Meadows Branch Library:	4 X 4 hrs @ \$10/hr

TOTAL VALUE OF IN-KIND CONTRIBUTIONS:

t workshop

\$1,833

\$195

\$350

\$1,500

\$2,000

\$1,000

\$1,500

\$73.00

\$5,000

\$13,451

\$101

\$3,000

\$1,500

\$900

\$2,000

\$400

\$400

\$250

\$400

\$2,000

\$300

\$300

\$600

\$500

\$800

\$13,451

\$375
\$6,000
\$400
\$300
\$600
\$250
\$160

\$8,085

Two letters:



BOULDER'S CATALYST
FOR CREATIVITY
SINCE 1992

March 14, 2023

To Whom It May Concern,

Betsy Tobin has secured the Carsen Theater at the Dairy Arts Center for November 6 through 11, 2023. This is a co-produced event with the Dairy Arts Center. There will be no rental charge in exchange for shared ticket revenue.

The event title is *Moment in Time* by Betsy Tobin (of the Now or Never Theatre) and Michael Gunst (of Gunstwork Puppet Mask Theatre).

There will be five performances.

Sincerely,

A handwritten signature in blue ink that reads "Vonda Neely".

Vonda Neely
Client Services Manager
Dairy Arts Center

Two letters:

To Boulder Arts Commission,

March 14, 2023

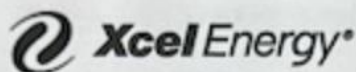
I am writing this letter to confirm that the West Age Well Center anticipates hosting Betsy Tobin and Michael Gunst's new show, *MOMENT in TIME* in November or December 2023. Once scheduled, we plan to contribute \$350 towards the show costs. We understand that the show will be followed by a post-show discussion with the audience.

We worked with Betsy Tobin to present her piece about climate change, *Tales from the Tipping Point*, for older adult community members on August 31, 2022. It was well-received by attendees, some of which requested another performance in the future.

We anticipate hosting *MOMENT in TIME* at the West Age Well Center in the fall.

Sincerely,

Whitney Garcia
Boulder Older Adult Services Program Manager
City of Boulder Housing and Human Services
303-441-4915



SERVICE ADDRESS	ACCOUNT NUMBER	DUE DATE
BETSY C TOBIN 1153 8TH ST BOULDER, CO 80302-6901	53-2606452-2	03/06/2023
	STATEMENT NUMBER	STATEMENT DATE
	815871493	02/13/2023
		AMOUNT DUE
		\$251.81



SERVICE ADDRESS: 1153 8TH ST BOULDER, CO 80302-6901
NEXT READ DATE: 03/15/23

NATURAL GAS SERVICE DETAILS

PREMISES NUMBER: 301926634
INVOICE NUMBER: 0496677606

METER READING INFORMATION

METER A1419573	Read Dates: 01/11/23 - 02/13/23 (33 Days)		
DESCRIPTION	CURRENT READING	PREVIOUS READING	USAGE
Total Energy	5456 Actual	5301 Actual	155 ccf

NATURAL GAS ADJUSTMENTS

DESCRIPTION	VALUE UNITS	CONVERSION	VALUE UNITS
Therm Multiplier	155 ccf	x 0.909069	141 therms

NATURAL GAS CHARGES

DESCRIPTION	USAGE UNITS	RATE: RG Residential	
		RATE	CHARGE
Service & Facility			\$10.21
Usage Charge	141 therms	\$0.317170	\$44.72
Interstate Pipeline	141 therms	\$0.056000	\$7.90
Natural Gas 1 Qtr	92.24 therms	\$0.737100	\$67.99
Natural Gas	48.76 therms	\$0.547500	\$26.70
DSMCA			\$2.80
GRSA-P			\$0.21
EGCRR	141 therms	\$0.072210	\$10.18
GRSA			\$0.01
Energy Assistance Chg			\$0.75
Subtotal			\$171.47
Franchise Fee		3.00%	\$5.12
Climate Tax		3.63%	\$6.20
Sales Tax			\$7.02
Total			\$189.81

**STAY AWAY.
STAY SAFE.**

Always assume that electric lines and equipment are energized, even if they do not appear to be "live". Stay at least 25 feet away from downed lines.

Learn more at xcelenergy.com/Safety.



**A CLEAR GAS METER IS A
SAFE GAS METER.**

If it snows on your meter, brush it off gently to avoid icy build-up that can dangerously interfere with the flow of natural gas to and from your meter. Additionally, carefully shovel around your meter to maintain a clear path to allow quick access in an emergency.

Learn more at xcelenergy.com/Safety.

BIOS of PRINCIPAL PARTICIPANTS

BETSY TOBIN, Artistic Director of the *Now Or Never Theatre*, has performed her original theatre performances in 15 states, in Canada, in Guinea, and throughout Europe where she won numerous awards at puppetry festivals and earned an international reputation as a solo puppeteer. Her work integrates different forms of puppetry with acting, masks, shadow theatre, and video. For the last 12 years, she has been creating larger multi-media productions like SHADOWS & JOURNEYS, performed in canyons across the Southwest. She participated in the Art in Embassies program in Guinea and then returned to direct an original shadow theatre performance with local actors in Conakry. *The Auspicious Adventures of an Improbable Princess* was presented at Dixon Place in NYC and as the opening to the Puppetry Exhibition at the Shelburne Museum in Vermont. Her work in video and shadow puppetry were also featured in the exhibition. Her latest production is a solo show about climate change called TALES from the TIPPING POINT.

<http://nowornevertheatre.com/>

Video excerpts: <https://www.youtube.com/watch?v=nF9zr8N5-2w&t=13s>

<https://www.youtube.com/watch?v=vOIZNvmHDDw>

Video excerpts of work in progress on scenes from *Moment In Time* (without Jesse Manno's original music or the actual sets which will be part of the full production):

<https://youtu.be/X2p3N6IACIE>

MICHAEL GUNST is an actor, director, and mask-maker living in Boulder, CO. He tours his award-winning show *Four Wishes*, adapted from *Gluskabe and the Four Wishes* by Joseph Bruchac, both locally and nationally. He has also performed locally at the Germinal Stage, Nomad Theater, Denver Civic Theatre, with Band of Toughs (associate member), Theatre 13, DragonFly Productions, Now Or Never Theatre, and Colorado Shakespeare Festival's "Living Shakespeare" program. Michael toured "the Mask Messenger" throughout North America with Faustwork Mask Theatre. He performed with the International Pantomime Company of New England and with the Pocket Mime Theater Company. For eight years, Michael co-created and toured six movement theatre shows with the Studebaker Movement Theatre of Boston. Michael has a MFA in Acting from Brandeis University and has performed in NYC in Off & Off Off Broadway.

www.gunstwork.com

JESSE MANNO is a composer, improviser, vocalist and multi-instrumentalist from Boulder, Colorado, where he is part-time Music Director of the University of Colorado Dance Department. He has received over 150 commissions for original scores from Theatre and Dance companies. His work has been presented at venues all over the U.S. and in several countries in Europe and Asia. He dips into many musical styles, especially Musique Concrete and Balkan and Middle Eastern Music, which he performs frequently with the regional ensemble SHEREFE and the Kailin Yong Peace Project.

<http://www.jessemanno.com/>

SHAY EBERLE-GUNST is an emerging film-maker, a graduate from Full Sail University in Florida with a degree in Film Studies. He is currently working in the TV/Film industry in LA.

<https://shayeberlegunst.myportfolio.com/> <https://vimeo.com/235799355>

JESSE TOBIN WEISS is an emerging animator/film-maker with a BA from CU in Film Studies and Animation. Following an internship with *The 18*, creating animations for this soccer organization, he worked as Assistant Editor at Dorsey Pictures and then as an animator for Wonder Media. He is currently employed by United Airlines to do motion graphics.

<https://www.jessetobinweiss.com/>

IMAGES of WORK-IN-PROGRESS on *MOMENT IN TIME*

The show was scheduled to open in the Canyon Theatre in May 2020, but was delayed due to the pandemic and the subsequent absence of theatre programming at the library. The show benefits from the extra time we have put into it. We have deliberated over every decision. We are thrilled to finally prepare for our opening shows in November 2023.



Character will start small, then rise to loom over audience *Puppet by Michael Gunst*



Hats and jackets manipulated in the background behind masked actor
Mask by Betsy Tobin



Bricklayer mask by Michael Gunst



Tea person – puppet by Betsy Tobin



Circus clowns - hand puppets by Betsy Tobin



"Buddy" - puppet by Michael Gunst, manipulated by actor, attached to actor's feet



Images come to life with light & shadow in Newspaper Scene



Hands portray aging in a scene about literacy



Image from work-in-progress on animation sequence