



Oil and Gas Operations Registration Form

REQUIREMENTS

Submission and Renewal: All operators must submit the following operator registration information and pay the registration or renewal fee. If an operator or person designates any portion of a document or submission to the city as "confidential" and if the city determines that the document meets the confidentiality provisions of the Colorado Open Records Act, it may be exempt from disclosure to the public, provided that any page containing such information is clearly labeled with the words "Confidential Information." All submissions under this section are subject to [9-6-7\(b\)\(14\)\(E\)\(vii\)](#).

▶ OPERATOR COMPANY INFORMATION

Name: _____

Address: _____

Email: _____

Mobile Phone: _____

▶ EMERGENCY CONTACT 1

*24-hour availability

Name: _____

Address: _____

Email: _____

Mobile Phone: _____

▶ EMERGENCY CONTACT 2

*24-hour availability

Name: _____

Address: _____

Email: _____

Mobile Phone: _____

REGISTRATION CHECKLIST

The following requirements apply to any person intending to apply for an oil and gas operations use in the city or any oil and gas operations use approved pursuant to this subsection:

Registration Required: All operators for an oil and gas operations use within the city must have a current and valid city registration in place meeting the following requirements.

New operators to City of Boulder must submit registration materials that are accepted by the city at least **sixty days prior** to scheduling a pre-application meeting.

Operator registration must be updated and renewed by **July 31 of each year**.

- A map** that shows all of the operator's mineral rights, including lease rights, whether owned by the operator named in subsection (a) and a subsidiary or affiliate under the same management as the operator, within the city or inside or within two thousand feet of the boundaries of Boulder County.
- A certified **list of all instances within the ten years prior** to the registration in which the COGCC, CDPHE, other state agency, any federal agency, any city, or any county issued a notice of alleged violation or found that the operator violated applicable state, federal, or local requirements during the course of drilling, operations, or decommissioning of a well. The list must identify the date of the violation or alleged violation, the entity or agency issuing the notice or making the determination, the nature of the non-compliance, and, if applicable, the final resolution of the issue. If no such instances of non-compliance exist, the operator must certify to that effect.
- A list of all incidents** (including but not limited to accidents, spills, releases, and injuries) within the past ten years that occurred at facilities owned or operated by operator or a subsidiary or affiliate under the same management as the operator, including incidents involving contractors. The operator shall also list any root cause analyses conducted and corrective actions taken in response to the incidents, including internal changes to corporate practices or procedures.
- Information related to the **operator's financial fitness** to undertake the proposed oil and gas operations use, including materials (audited, where appropriate) such as the following: balance sheets for the previous five fiscal years; operating cash flow statements for the previous five fiscal years; list of long- and short-term debt obligations; list of undercapitalized liabilities; statements necessary to calculate net profit margin, debt ratio, and instant or current solvency ratio; certified copies of all current financial assurances filed with the COGCC; and tax returns for the prior five years.
- Complaint Protocol:** Description of a process for the operator's acceptance, processing, and resolution of any and all complaints submitted to state agencies or the operator directly by members of the public stemming from any adverse impact from oil and gas operations use.
- Copy of emergency response plan** for any natural gas or hazardous liquid pipelines regulated by PHMSA or the PUC operated in the city.