

POSITION TITLE: Open Space and Mountain Parks Education Intern

EMPLOYEE GROUP: Temporary

DEPARTMENT/DIVISION: Open Space and Mountain Parks (OSMP)

SUMMARY

Do you have happy memories of playing outside or exploring nature as a child? Do you want to be part of a team that fosters child and youth connection to nature? Support education and outreach staff with our summer Nature Discovery programming including Storytime Hikes, Nature Play, Meadow Music and Environmental Education programs with teens. Share ideas for ways to engage children and youth through program experiences on open space. This position involves supporting education and outreach staff with OSMP's summer programs with children and youth as well as sharing ideas for child and youth friendly messaging for print and web-based media.

This temporary position with the City of Boulder is part of the Housing and Human Services 2023 Youth Internship Program. This six-week (or 120 hours) internship, sponsored by the Youth Opportunities Program. During the program, interns will work in their assigned city department, gain career skills, and attend professional development workshops and other learning opportunities with other program interns.

Pay for this position is \$20/hour

DUTIES AND RESPONSIBILITIES:

Support open space education and outreach programs including:

- Support Meadow Music, Nature Play, Storytime hikes by assisting and leading portions of the programs.
- Reach out to children and youth to understand and represent their perspectives and ideas.
- Help organize and analyze feedback from program participants, staff and volunteer naturalists.
- Assist with developing child-and youth-friendly messaging and graphics for web updates and social media related to programs.
- Shadow and engage with Junior Ranger trail crews (our high school summer job program).

MINIMUM REQUIREMENTS:

- High school junior by June 2024
- Interest and/or passion for field, industry, or role
- Commitment to full participation and attendance for duration of program
- Familiarity and comfort using Microsoft Office Products, including Office 365, Excel and Word

PERSONAL QUALITIES & CHARACTERISTICS

- Embody City of Boulder's values: Respect, Innovation, Integrity, Customer Service and Collaboration
- Love of the outdoors
- Courteous and professional
- Exceptional attention to details
- Good verbal, written and graphic communication skills.
- Strong organizational, prioritization and time management skills.
- Excellent problem-solving skills, initiative, and resourcefulness
- Ability to work both independently and collaboratively
- A strong commitment to contributing positively to a team
- Interest in actively learning about the field of environmental education/nature based learning

ACCOMMODATIONS: Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this position.