

# CITY OF BOULDER 2024 FOOD TAX REBATE APPLICATION

## INSTRUCTIONS FOR COMPLETING THIS APPLICATION

### Who Qualifies? Applicants must:

- Meet financial eligibility guidelines (see chart below);
- **and** have been a resident of Boulder for the entire 2023 calendar year;
- **and** qualify as one of these three categories:
  - age 62 or over for the entire 2023 calendar year;
  - **or** a person with a disability;
  - **or** a family with children under 18 years of age in the household for the entire 2023 calendar year

### Financial Eligibility Guidelines

Households must meet the income limits below. Use “Total Income (line 9)” from your 2023 Federal 1040 or 1040SR tax form. If not required to file an income tax return, use total income from all sources.

| Family Size  | 1      | 2      | 3      | 4      | 5      | 6      | 7      | 8      |
|--------------|--------|--------|--------|--------|--------|--------|--------|--------|
| Income Limit | 46,500 | 53,150 | 59,800 | 66,400 | 71,750 | 77,050 | 82,350 | 87,650 |

### Application Period

March 1, 2024 - June 30, 2024. Rebates will be mailed to households as applications are approved, which may take up to 2 months. **No late applications or documentation will be accepted.**

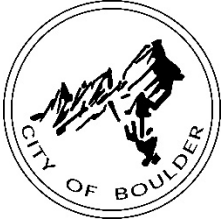
### Application Submission

|   |   |
|---|---|
| <b>Submit in Mail:</b><br>Postmark by June 30, 2024   | Food Tax Rebate Program<br>1101 Arapahoe Ave<br>Boulder, CO 80302 |
| <b>Submit in Person:</b><br>Office hours, Fridays 1-4pm; April 1- June 28<br>No appointment necessary; first come first serve | New Britain Building:<br>1101 Arapahoe Ave.<br>Boulder, CO 80302  |

### Questions and Assistance

For more information or assistance call 303-441-4261 and leave a message. We will return your call as soon as possible.

This Page intentionally left blank



**CITY OF BOULDER**  
**FOOD TAX REBATE APPLICATION**  
 (For rebate of taxes from 2023)

**CITY OF BOULDER**  
**HOUSING AND HUMAN SERVICES DEPARTMENT**

**Please check one:**

- Family with children under the age of eighteen (18) for all of 2023: rebate - \$318 *Please fill out the 'Family Members' section on next page.*
- Individual with a disability: rebate - \$104
- Older Adult - must have turned 62 on or before January 1, 2023: rebate - \$104

| Staff Use |
|-----------|
| [ ]       |
| [ ]       |
| [ ]       |
| [ ] BHP   |

|  |       |            |  |                |
|--|-------|------------|--|----------------|
| Last Name  |       | First Name |  | Middle Initial |
| Street Address (Do not use P.O. Box)   |       |            |  | Apt. or Unit # |
| City   | State | Zip Code   |  |                |
| Mailing Address (if different than Street address)   |       |            |  | Apt or Unit #  |
| City   | State | Zip Code   |  |                |
| Date of Birth  |       |            | Today's Date   |                |
| Phone Number: Mobile [ ] Home [ ]  |       |            | Email Address  |                |
| <u>Race</u><br><input type="checkbox"/> African (Black) or African American<br><input type="checkbox"/> American Indian or Alaskan Native<br><input type="checkbox"/> Asian<br><input type="checkbox"/> Hawaiian Native or Pacific Islander<br><input type="checkbox"/> Hispanic or Latino/Latina<br><input type="checkbox"/> Other<br><input type="checkbox"/> Two or more races<br><input type="checkbox"/> White or Caucasian |       |            | <u>Gender:</u><br><input type="checkbox"/> Female<br><input type="checkbox"/> Male<br><input type="checkbox"/> Transgender<br><input type="checkbox"/> Prefer to self identify |                |

*Application continues on other side.*

**FAMILY MEMBERS**

**Please only fill out the section below if you are applying as a family with at least one child under the age of 18 for all of 2023.**

| Name | Date of Birth | Name | Date of Birth |
|------|---------------|------|---------------|
|      |               |      |               |
|      |               |      |               |

**OATH OF APPLICANT**

**I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I hereby grant my permission to City of Boulder staff to verify my federal income tax return and to have information released to them.**

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|

**THE CITY OF BOULDER WILL NOT PROCESS UNSIGNED APPLICATIONS**

## DOCUMENT CHECKLIST: First Time Applicants

### PLEASE INDICATE THE DOCUMENTATION YOU ARE ATTACHING

1. **Photo ID:** U.S. or foreign government-issued photo ID including full name, date of birth, and photo. This ID must be valid or expired within the last 2 years.
  - Form of ID you are attaching (driver’s license, passport, etc): \_\_\_\_\_
2. **Proof of Residency:** Have lived in the City of Boulder continuously from Jan. 1, 2023 through Dec. 31, 2023. Proof of residency may include one or more of the following documents. Please check all that apply:
  - lease, deed
  - property tax receipt
  - the attached “Landlord Affidavit” completed and signed by your landlord or housing provider, or other proof establishing full-year residency.
  - City residents who do not have permanent shelter are eligible for the refund and can meet the residency requirement by providing documentation that they are receiving services from a city-recognized homelessness services agency.
  - Other \_\_\_\_\_
3. **Proof of Income:** Check one:
  - Copy of federal income tax return for 2023.
  - “Oath of Income” (form on page 9) if you were not required to file a federal income tax return for 2023.
4. **Proof of Category** Check the appropriate category that describes you and form of documentation:
  - Families with children**
    - Federal tax return showing dependents or qualifying child for head of household
    - Copies of birth certificates if not required to file a federal income tax return for 2023  
\*Children of separated or divorced couples must have lived in the City of Boulder for all of 2023.
  - Persons with Disabilities**
    - Proof of Supplemental Security Income or Social Security Disability income
    - Letter from a physician stating that the individual has a disability as defined by the federal Americans with Disabilities Act.
  - Older Adults** must have been at least 62 years of age for all of 2023. Proof of age may include: a state issued I.D., a driver’s license, a passport, a birth certificate, or military I.D.

**Have you attached the required documentation to this application?**

## DOCUMENT CHECKLIST: If you have previously applied

1. **Photo ID: Only resubmit if ID on file has expired** U.S. or foreign government-issued photo ID including full name, date of birth, and photo. This ID must be valid or expired within the last 2 years.

2. **Proof of Income – Must Resubmit**

- Copy of federal income tax return for 2023.
- “Oath of Income” (form on page) if you were not required to file a federal income tax return for 2023

3. **Proof of Category**

- Families with children – Must Resubmit**
  - Federal tax return showing dependents or qualifying child for head of household
  - Copies of birth certificates if not required to file a federal income tax return for 2023
    - Children of separated or divorced couples must have lived in the City of Boulder for all of 2023.
- Individuals with a Disability – Do not need to resubmit** further proof of disability.
- Older Adult 62+** (must be 62 years of age for all of 2023): **Only resubmit if ID on file has expired.**
  - Proof of age may include: a state issued I.D., a driver’s license, a passport, a birth certificate, or military I.D.

4. **Proof of Residency:**

- If you have moved since 2022, **must resubmit** one or more of the following:
  - lease, deed
  - property tax receipt
  - the attached “Landlord Affidavit” completed and signed by your landlord or housing provider, or other proof establishing full-year residency.
  - City residents who do not have permanent shelter are eligible for the refund and can meet the residency requirement by providing documentation that they are receiving services from a city-recognized homelessness services agency.
  - Other \_\_\_\_\_
- If you are still residing at same address from 2022, please **sign the following oath.**

|   |      |
|---|------|
| <b><u>OATH OF RESIDENCE</u></b>   |      |
| I declare under penalty of perjury in the second degree that I still live at the same address in the City of Boulder where I lived in 2022, and that I lived at this address for the entire year of 2023. |      |
| Signature   | Date |

**Have you attached the required documentation to this application?**

**LANDLORD AFFIDAVIT**

**I declare under penalty of perjury in the second degree that the following information is true and correct:**

I \_\_\_\_\_, am the landlord for the property located at  
(Landlord's name)  
\_\_\_\_\_  
(Address of Property)

I hereby certify that \_\_\_\_\_ has been a  
(Tenant's name)  
resident of the property from \_\_\_\_\_ to \_\_\_\_\_.  
(Start and end date: Month/Day/Year)

Landlord's Phone Number: \_\_\_\_\_

Landlord's Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

This form is provided for applicants of the Food Tax Rebate Program as a convenient method to prove city residence solely for this program. Applicants who own their own home, or who have provided proof of residency for this program recently and have not moved do not have to file this form.

This Page intentionally left blank



**OATH OF INCOME**

I declare under penalty of perjury in the second degree that I am not required, by law, to file a 2023 federal or state income tax return for the following reason(s):

---

---

---

---

---

---

(Attach additional sheets if necessary)

If you did not file a federal or state income tax return, then you will need to provide documentation of income, such as a statement of benefits from Social Security, a pension statement, an IRS W-2 form, or a statement from the Old Age Pension Program (OAP).

Please provide a written account of all sources of income for your household below.

**EXPLANATION OF INCOME**

In your own words, please state all sources of income for 2023.

---

---

---

---

---

---

(Attach additional sheets if necessary)

**OATH OF INCOME**

**I declare under penalty of perjury in the second degree that I am not required by law to file a 2023 federal or state income tax return and that my annual income is within the City of Boulder's low-income guidelines.**

Signature

Date