



**CITY OF BOULDER
CIRCUS, CARNIVAL OR MENAGERIE LICENSE APPLICATION**

Please refer to the Online CSS Application Submission Instructions for filing your application and paying of application fees

2021 FEE: \$480.00 Per Day

You must apply at least 30 days prior to circus/carnival and you cannot begin business in Boulder until you have your circus/carnival license and city sales tax license issued. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

Please check one: CIRCUS CARNIVAL MENAGERIE

Business Applicant: _____ Phone: _____

Trade Name: _____

Business Mailing Address: _____
(Include Street, PO Box, City, State & Zip)

Location of Event(s): _____
(Business Name – Address – Phone Number)

Date of Event(s) _____

Business owned by: Individual Partnership Corporation LLC

If an individual or partnership, provide the following information:

Name	Home Address (City-State-Zip)	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____

If LLC or corporation, provide the following information:

President/Manager:	_____	_____	_____
	Name	Home Address (City-State-Zip)	Date of Birth
Vice-Pres/ Member:	_____	_____	_____
	Name	Home Address (City-State-Zip)	Date of Birth
Secretary/ Member:	_____	_____	_____
	Name	Home Address (City-State-Zip)	Date of Birth
Treasurer/ Member:	_____	_____	_____
	Name	Home Address (City-State-Zip)	Date of Birth

(IF NECESSARY, SUPPLY ADDITIONAL INFORMATION ON A SEPARATE PAGE AND ATTACH)

Mobile Food Vehicle: If you also have mobile food set-ups as a part of your operation you must apply for a City of Boulder Mobile Food Vehicle License. Please contact staff at 303-441-4192 for application information.

Insurance Information: The applicant must file a certificate of insurance naming the City of Boulder as an additional insured and evidencing the existence of valid and effective policies of workers compensation, public liability insurance with minimum limits of \$150,000.00 for any one person and \$600,000.00 for any one accident and public property damage insurance with a minimum limit of \$100,000.00 for any one accident.

Mechanical Rides or Attractions: If these are to be used as part of the business, then the applicant must submit a letter certifying that no operator is under the age of 18 years old.

Have you applied for a City of Boulder Sales and Use Tax for Business License? Yes No

If you answered "yes," when did you file your Business license application? _____
(month-year)

Have you included your \$500 sales tax deposit or provided it directly to Sales Tax? Yes No

If you answered "no" please contact the Sales Tax staff at: 303-441-3050. Please note that a circus/carnival license will not be issued until proof of applying for and/or receiving a city sales tax for business license is provided.

OATH OF APPLICANT

I hereby certify under penalty of perjury in the second degree, that the above statements and all attachments are true and correct to the best of my knowledge.

Signature of Applicant

Print Name, Title & Date

FOR OFFICE USE ONLY

Risk Management Recommendation: Approve Deny; Date Sent: ____

Remarks: _____

Name: _____ Date: _____

Sales Tax Recommendation: Approve Deny; Date Sent: ____

Remarks: _____

Name: _____ Date: _____

Police Department Recommendation: Approve Deny; Date Sent: ____

Remarks: _____

Name: _____ Date: _____

Inspection Services Recommendation: Approve Deny; Date Sent: ____

Remarks: _____

Name: _____ Date: _____

Fire Department Recommendation: Approve Deny; Date Sent: ____

Remarks: _____

Name: _____ Date: _____