CITY OF BOULDER BLOCK PARTY GUIDELINES

City of Boulder Block Party guidelines reflect the applicable local, county, and state public health orders and State of Colorado guidance for outdoor events during the Safer-at-Home & the Vast, Great Outdoors phase.

Block Party applicants must provide a written COVID-19 Plan describing compliance with the guidance below. A complete COVID-19 Plan must specifically address how the block party organizer will facilitate and maintain adherence to all public health requirements and guidelines related to location, host/attendees, vendors, and performers/competitors.

Location:

1. Calculate capacity for square footage of usable space using the **Social Distancing Space Calculator allowing for a minimum of six feet of distance between individuals or non-household contacts and in no case larger than 100 people**.
2. The block party "usable space" should be calculated as outdoor properties of all confirmed households plus adjacent public spaces. Any neighbors that may opt-out should be allowed at least six feet of distance at minimum and may not be included in the usable space. Please submit a list of confirmed and opt-out addresses.
3. Any public sidewalk must remain open and allow a six-foot path for access and public right of way.
4. Households must opt-in to the block party and COVID-19 Guidance with a sign-up sheet.
5. Collect contact information for guests or attendees through RSVPs, or having sign-in sheets. Include times of arrival and departure, to help with potential exposure notification.
6. Ensure six feet or more distance between vendors and guests, as well as guests from different households
7. Give reminders to observe at least six feet social distance before, during, and after the event.
8. Any seating provided must be appropriately spaced, to reduce mingling and reinforce the necessary distance between individuals in different households.
9. Make a plan for frequent cleaning and sanitization of common touch points and follow this plan strictly.
10. Food and drink should not be shared between households.
11. Create hand sanitizing stations in high-traffic areas.
12. Guests should use the restrooms only in their own households
13. Remove games or activities that require or encourage mingling, congregating and sharing materials. This includes things like board or recreational games, bounce houses, ball pits, shared dance floors (not for performances) and amusement booths.

Hosts/attendees:

1. Boulder County Public Health's order on face covering is more strict than the state's order and requires individuals to wear a face covering whenever outside their residence and unable to maintain, or when not maintaining, social distance of at least six feet from any non-household members in any setting whether indoors or outdoors. However, there are a several exemptions to this rule. The following are a few that may be relevant to your event: (1) individuals 10 years old and younger; (2) individuals who cannot medically tolerate a face covering; (3) individuals who are hearing impaired or otherwise disabled or who are communicating with someone who is hearing impaired or otherwise disabled and where the

ability to see the mouth is essential to communication. For more details, please see the full list of exemptions and the entire order please. In the situation where an individual has a disability or who cannot medically tolerate a face covering, reasonable accommodations should be pursued to maintain the safety and health of all parties.

2. Encourage attendees to stay home if sick or exhibiting COVID-19 symptoms. Consider screening attendees for fever, symptoms, or exposures before or at their arrival.
3. Encourage attendees who have been in close contact with a person suspected or confirmed to have COVID-19 (generally within six feet for at least 15 minutes, depending on the level of exposure) to stay home and self-quarantine.
4. Encourage frequent handwashing.
5. Attendees should refrain from mixing and mingling with others not in their household during events as much as possible.
6. Attendees should maintain at least six feet of physical distance from others as much as possible.
7. Attendees must wear face coverings unless doing so would inhibit the individual's health, in which case reasonable accommodations should be pursued to maintain the safety and health of all parties.
8. Populations at higher risk for severe COVID-19 should consider additional protections or staying home during this time per CDPHE guidance.

Vendors:

- The event host is responsible for ensuring all vendors/performance groups are aware of and adhering to COVID-19 policies and procedures.

    1. Vendors should be familiar with the CDPHE Workplace Outbreak Guidance (available on the Guidance & Resources page) and apply all recommendations for prevention and mitigation that are outlined in that document to their operation.
    2. Vendors and Employees must wear face coverings unless doing so would inhibit the individual's health, in which case reasonable accommodations should be pursued to maintain the safety and health of all parties.
    3. Vendors should train employees in proper use of protective equipment, and emphasize that they should refrain from face-touching. Keep documentation of this training and make it available upon request of the local public health agency.
    4. Require handwashing upon arrival, departure and frequently throughout the day.
    5. Implement symptom monitoring protocols (including workplace temperature monitoring and symptom screening questions where possible) (Additional Guidance) and encourage sick employees to use the CDPHE symptom support tool.
    6. Employees who have been in close contact with a person suspected or confirmed to have COVID-19 (generally within 6 feet for at least 15 minutes, depending on level of exposure) should not report to work and should self-quarantine.
    7. Group employees into teams or shifts that stick together to limit mixing between different teams or shifts.
    8. Provide contactless payment methods.
    9. Do not allow multiple people to handle objects unless you can disinfect objects between each person.
    10. Extend setup timelines to allow vendors more time to set up and not overlap.

Performers/competitors:

1. Performances or competitions must be a minimum of 25 feet distance from patrons.
2. Participants (e.g., players, performers, actors, competitors, entertainers, etc.) in events must be checked for fevers, symptoms, and exposures before or at arrival.
3. Participants (e.g., players, performers, actors) who have been in close contact with a person suspected or confirmed to have COVID-19 should not participate and should self-quarantine.
4. Where necessary, implement alternative placement of performers. If spacing is not possible, in some situations it may be suitable to install barriers to minimize transmission of aerosolized particles.
5. Maximize physical spacing between performers.
6. Performers are not included in capacity limits as long as they do not join the spectator/patron areas at any time and remain at least 25 feet from attendees. If performers join the patron spaces, they must be included in the capacity limit numbers.
7. Disinfect high touch areas and equipment such as microphones, instruments, props, etc. between uses.

If there is a confirmed case of COVID-19 among guests or vendors:

- Outbreak guidance for non-healthcare facilities can be found here.
- The event host must notify and cooperate with their local public health agency on next steps.
  - Boulder County Public Health: 303-441-1100
  - The event host must also notify City of Boulder Neighborhood Services at ritenourb@bouldercolorado.gov or 303-916-7465

How to submit a Block Party Application

- Complete all required questions on **the application**

- Where prompted, upload your written COVID-19 Plan addressing all aspects of this guidelines document

- Block Party applications require 15 business days for processing. We suggest you apply no later than one month before your event date.