City of Boulder Open Space and Mountain Parks#
Mailing Address: 2520 55th Street, Boulder, Colorado 80301
303-441-3440
http://www.osmp.org

Application to Conduct New Research on OSMP

_____
Date of Application

_____
Individual and Institution Requesting Permit

_____
Mailing Address

_____
E-Mail Address

_____
Phone

New research proposals require you to submit complete documentation prior to the review process. Required components of a complete application packet are included below, through Section 5. We also require new applicants to commit to submission of a final report and any other requested and agreed upon deliverables, prior to application approval.

Cover Sheet

- Title of proposed work
- Principal investigators and their affiliations

SECTION 1: Abstract

- Provide a one-paragraph summary (abstract) of the proposal that describes objectives, general methods, and anticipated value.

SECTION 2: Introduction

- Describe the overall objective of the research
- State hypothesis and alternative hypotheses or purpose of research related to the objective.
- State how the research will contribute to natural resource or visitor management needs and decision making of the Open Space and Mountain Parks Department staff.
- Describe how the research relates to completed or ongoing studies with an emphasis on studies with local application.

- Describe the anticipated value of the research to furthering scientific knowledge and for educating the public

SECTION 3: Methods

- A detailed explanation of sampling or survey methods.
- A discussion of data analysis techniques.
- The project requirements, including logistics, permits and coordination with Open Space and Mountain Parks staff.
- A detailed project schedule.
- A map showing location of research activities
- **If specimen collection is proposed with this research proposal, please describe what you would like to collect, the location of the proposed collection, the number of individuals you would like to collect, a justification for your proposed collection, how you plan to use the collected items in your research, and a statement on the potential impacts of your species collection to the local population.**
- Describe in detail any potential negative impacts to natural resources or visitor experiences on Open Space and Mountain Parks property

SECTION 4: Literature Cited

SECTION 5: Qualifications of Researchers

- Provide a resume or curriculum vitae of the investigator(s) including the faculty advisor for student projects.
- For student projects, attach a signed statement from a faculty advisor supporting and approving the proposal and describing the degree of faculty involvement and supervision. Faculty sponsors are responsible for providing reports to Open Space and Mountain Parks, should the student fail to do so. Future requests by students of a faculty advisor who has not provided required reports may not be processed.

FINAL REPORT and OTHER DELIVERABLES

- A draft summary of your research activities on OSMP must be completed and submitted upon completion of the project. Annual progress reports must be submitted for multi-year projects. Reports are usually due by the end of the year, but staff may request that a draft be submitted sooner than that. The report should include the following information:
    1. Abstract
    2. Statement of purpose for research, including objectives and / or hypotheses
    3. Description of methods
        - include sampling timeline, numbers of visits to sampling locations, etc.
    4. Results including data analysis
    5. Conclusions / management implications
        - please include a description of how the results apply to natural resource or visitor management and decision making for Open Space and Mountain Parks Department staff.
    6. Literature cited

- Please note that progress reports may also be required
- Staff may also request access to raw data to improve natural resource or visitor management on OSMP
- **Failure to deliver report will jeopardize approval of future proposals**