

Health Equity Advisory Committee Meeting
August 30th, 2017
909 Arapahoe Avenue, Boulder, CO 80306
West Senior Center, Creekside Room

COMMITTEE MEMBERS PRESENT: Laura Bellows, Charles Bond, Catherine Bryan, Heather Elkins, Tessa Hale, Carolyn Tabak

COMMITTEE MEMBERS ABSENT: Eric Harker

STAFF PRESENT:

Tony Barkey, Kammi Siemens, Matt Sundeen

I. Welcome

II. Sugar Sweetened Beverage Product Distribution Tax and HEAC Updates

- Update on recent media coverage of the tax and community funding.
- The City of Boulder is accepting applications for two openings on the HEAC until September 8, 2017. Applicants do not need to be bi-lingual or mono-lingual English speakers. Translation and or/interpretation will be available for all committee members.

III. Grants Management System (GMS) Orientation

- Staff shared a presentation for reference with step by step instructions guiding committee members through the proposal evaluation process.
- Staff provided a live demonstration of the proposal evaluation process using the GMS.

IV. Metrics Discussion

- The City of Boulder Human Services Department has recently hired a Data and Analytics Manager who will assist with future metric development conversations.
- Staff will accept feedback from community partners about metrics and evaluation.

V. Next Steps

A. Key meeting dates

- 2018 Fund Round RFP closes September 14
- Committee review for 2018 proposals September 18 – October 11
- Committee questions about 2018 proposals are due September 27
- Interviews of 2018 applicants will be conducted October 4-5
- HEAC Review Meetings, October 18-19
 - Members should plan on meetings that are longer than two hours to accommodate discussion.
- 2018 funding recommendations presented to City Council December 5

VI. Adjourn