



**CITY OF BOULDER
2022 FOOD TAX REBATE APPLICATION**

INSTRUCTIONS FOR COMPLETING THIS APPLICATION

Who Qualifies - To be eligible to receive a refund, applicants must

- Meet financial eligibility guidelines below;
- **and** have been a resident of Boulder for the entire 2021 calendar year;
- **and** be able to show that they are legal US residents;
- **and** qualify as one of three categories:
 - age 62 or over for the entire 2021 calendar year; or
 - a person with a disability; or
 - a family with children under 18 years of age in the household for the entire 2021 calendar year;

Financial Eligibility Guidelines for the Food Tax Rebate Program can be found below. Income for this program means Total Income (line 9) from the 2021 Federal 1040 tax form or total income from all sources if you are not required to file an income tax return.

Family Size	1	2	3	4	5	6	7	8
Income Limit	40,950	46,800	52,650	58,450	63,150	67,850	72,500	77,200

Application period - The application period opens March 1, 2022; and closes June 30, 2022. The last day applications will be accepted is Thursday, June 30, 2022. Due to COVID-19 and ongoing city facility closures, please return this application and supporting documents by mail if possible. If necessary, applications can be returned in person by appointment. Call 303-915-6091 to make an appointment.

Mailed applications with all completed documentation must be postmarked by June 30, 2022. No late applications or documentation will be accepted.

Mail to:	Food Tax Rebate Program 1101 Arapahoe Ave Boulder, CO 80301
By Appointment: Completed applications may be hand delivered by appointment if necessary. Please call the program administrator at 303-915-6091 to make an appointment.	New Britain Building: 1101 Arapahoe Ave. Boulder, CO 80301

****Before you return the application:** To ensure the fastest processing time, please make sure the application is returned with all required documentation including signatures. If an application is incomplete, we will attempt to contact you to request the required documentation. Please make sure that all necessary paperwork, including the ‘Oath of Applicant’ on the 3rd page of the application, is signed and dated. Rebates will be mailed to households as applications are approved, please be aware that processing times for applications can be variable and may require up to several months. To inquire about the status of a rebate, please call the program administrator at 303-915-6091.

DOCUMENTATION - To receive the rebate, applicants must provide the documentation listed below. If you received the rebate in 2021 and are applying again, please read the instructions on page 5 of this application.

- Proof of Residency** - Applicants must have lived in the City of Boulder continuously from Jan. 1, 2021 through Dec. 31, 2021. Proof of residency may include one or more of the following documents:
 - lease, deed
 - property tax receipt
 - the attached “Landlord Affidavit” completed and signed by your landlord or housing provider, or other proof establishing full-year residency.
 - City residents who do not have permanent shelter are eligible for the refund and can meet the residency requirement by providing documentation that they are receiving services from a city-recognized homelessness services agency.

- Proof of Income** - Applicants must provide a copy of their federal income tax return for 2021. If you were not required to file a federal income tax return for 2021, you must complete the attached “Oath of Income” and submit documentation that your household income meets the guidelines for 2021 using the chart on page 1. **You are required to provide proof of income for every year that you apply for the Food Tax Rebate, even if you received the rebate in the previous year and your income has not changed.**

- Proof of Category** –
 - **Families with children** applying for the family rebate should demonstrate qualifying dependents listed on the Food Tax Rebate Application form must be claimed as dependents or qualifying child for head of household on your federal income tax return. If you were not required to file a federal income tax return for 2021, you must provide copies of birth certificates. Children of separated or divorced couples must have lived in the City of Boulder for all of 2021.

 - **Persons with Disabilities** can provide proof of Supplemental Security Income or Social Security Disability income or produce a letter from a physician stating that the individual has a disability as defined by the federal Americans with Disabilities Act.

 - **Older Adults** must have been at least 62 years of age for all of 2021. Proof of age may include: a state issued I.D., a driver’s license, a passport, a birth certificate, or military I.D. If you have received a Food Tax Rebate before, proof of age does not have to be provided again, however a valid copy of your ID must be on file to complete your application. If the identification on file from a previous application has expired, we will ask that a valid form of ID be provided.

- Affidavit of Legal Residency** – All applicants must include a signed and completed Affidavit of Legal Residency, with a valid copy of a state issued ID that meets the requirements for establishing legal residency. Applicants who have filed for the rebate before do not need to fill out the affidavit, but a valid copy of your ID must be on file to complete your application.



**CITY OF BOULDER
FOOD TAX REBATE APPLICATION**
(For rebate of taxes from 2021)

**CITY OF BOULDER
HOUSING AND HUMAN SERVICES DEPARTMENT**

Please check one:

- Family with children under the age of eighteen (18) for all of 2021: rebate - \$280
**IF YOU ARE APPLYING AS A FAMILY WITH DEPENDANTS:
PLEASE FILL OUT THE 'FAMILY MEMBERS' SECTION OF THIS
APPLICATION ON PAGE 4**
- Individual with a disability: rebate - \$92
- Older Adult - must have turned 62 on or before January 1, 2021: rebate - \$92

For information or assistance call 303-915-6091. Please print legibly.

Staff Use
[]
[]
[]
BHP []

Last Name		First Name		Middle Initial
Street Address (Do not use P.O. Box)				Apt. or Unit #
City	State	Phone Number		Zip Code
Date of Birth	Email Address			Today's Date
OATH OF APPLICANT				
<p>I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I hereby grant my permission to City of Boulder staff to verify my federal income tax return and to have information released to them.</p>				
Signature				Date

WE CANNOT PROCESS UNSIGNED APPLICATIONS

Application Continues on the back of this page

FAMILY MEMBERS

Please only fill out the section below if you are applying as a family with at least one child under the age of 18 for all of 2021

Name	Date of Birth	Name	Date of Birth

Mailing address (if different from Street Address)

Mailing Address			Apt. or Unit #
City	State		Zip Code

How did you find out about the Food Tax Rebate?

All answers are private and confidential and will be used only to improve community outreach

I have applied to the program before

Group/ Agency

- Boulder Senior Services
- EFAA
- Boulder Housing Partners
- COB Boulder Housing
- CPWD
- Other

*please explain _____

Publication

- Daily Camera
- Senior Services Program Guide
- Social Media
- City of Boulder press release
- Other

*please explain _____

FOR CITY STAFF USE ONLY

_____ Date Application Received	[] Completed application received or postmarked on or before June 30, 2022.
_____ Date Application Approved	[] Proof of Residency
_____ Application Approved by	[] Proof of Income
	[] Proof of Category
	[] Affidavit of Legal Residency

**If You Received a Rebate in 2021 For the 2020 Tax Year
Please Read This Form Carefully and Provide the Appropriate Documentation**

Proof of Income – All applicants who file a federal income tax return for 2021 must provide a copy of their return. If you were not required to file a federal income tax return for 2021, you must complete the attached “Oath of Income” and submit documentation of income for 2021.

Affidavit of Legal Residency – If you received a rebate in 2021, you **do not** need to resubmit the Affidavit of Legal Residency. If the form of identification that was returned with a previous application is no longer valid (I.E. has expired) we will ask you to provide an updated form of id that is valid.

Proof of Category –

Family:

If applying as a family with children, qualifying dependents listed on the Food Tax Rebate Application form must be claimed as dependents or qualifying child for head of household on your federal income tax return. If you were not required to file a federal income tax return for 2021, you must provide copies of birth certificates. Children of separated or divorced couples must have lived in the City of Boulder for all of 2021.

Individuals with a Disability:

If you are an individual with a disability and received a rebate in 2021, you **do not** need to submit further proof of disability.

Older Adult 62+:

If applying as an older adult, you must have been at least 62 years of age for all of 2021 and submit proof of age. Proof of age may include: a state issued I.D., a driver’s license, a passport, a birth certificate, or military I.D.

Proof of Residency - If you still reside at the same address where you lived in 2020, and have lived there for the entire year of 2021, please sign the following oath and do not submit further proof of residence. If you have moved, you must submit proof of residence for all of 2021.

<u>OATH OF RESIDENCE</u>	
I declare under penalty of perjury in the second degree that I still live at the same address in the City of Boulder where I lived in 2020, and that I lived at this address for the entire year of 2021.	
Signature	Date

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LANDLORD AFFIDAVIT

I declare under penalty of perjury in the second degree that the following information is true and correct:

I _____, am the landlord for the property located at
(Landlord's name)

(Address of Property)

I hereby certify that _____ has been a
(Tenant's name)

resident of the property from _____ to _____.
(Start and end date: Month/Day/Year)

Landlord's Phone Number: _____

Landlord's Signature: _____

Today's Date: _____

This form is provided for applicants of the Food Tax Rebate Program as a convenient method to prove city residence solely for this program. Applicants who own their own home, or who have provided proof of residency for this program recently and have not moved do not have to file this form.

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OATH OF INCOME

I declare under penalty of perjury in the second degree that I am not required, by law, to file a 2021 federal or state income tax return for the following reason(s):

(Attach additional sheets if necessary)

If you did not file a federal or state income tax return, then you will need to provide documentation of income, such as a statement of benefits from Social Security, a pension statement, an IRS W-2 form, or a statement from the Old Age Pension Program (OAP).

Please provide a written account of all sources of income for your household below.

EXPLANATION OF INCOME

In your own words, please state all sources of income for 2021.

(Attach additional sheets if necessary)

<u>OATH OF INCOME</u>	
I declare under penalty of perjury in the second degree that I am not required by law to file a 2021 federal or state income tax return and that my annual income is within the City of Boulder low-income guidelines.	
Signature	Date

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CITY OF BOULDER
AFFIDAVIT OF LEGAL RESIDENCY

SECTION 1: IDENTIFICATION DOCUMENTS

I, _____ [print name],
currently lawfully possess, and am providing a copy of, the following identification document as
evidence of my lawful presence in the United States (check one):

- _____ Valid Colorado driver's license or a Colorado identification card issued by the
Department of Revenue
- _____ United States military card or a military dependent's identification card
- _____ United States Coast Guard Merchant Mariner card
- _____ Native American tribal document
- _____ Other documents allowed by the Colorado Department of Revenue Rules for Lawful
Presence, which include a valid driver's license from another state. (1 CCR
201-17) (<http://www.sos.state.co.us/CCR/GenerateRulePdf.do?ruleVersionId=1806>)

Provide a clear copy of the document you are relying upon to show your lawful presence in the United States.

SECTION 2: CITIZENSHIP AFFIDAVIT

I, _____ [print name], swear or affirm
under penalty of perjury under the laws of the State of Colorado that (check one):

- _____ I am a United States citizen, or
- _____ I am not a United States resident but I am a Permanent Resident of the United States,
or
- _____ I am not a United States citizen but I am lawfully present in the United States
pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Signature

Date

Print Name

CIUDAD DE BOULDER
DECLARACIÓN JURADA DE RESIDENCIA LEGAL

SECCIÓN 1: DOCUMENTOS DE IDENTIFICACIÓN

Yo, _____ [imprimir su nombre],
actualmente y legalmente tengo, y estoy entregando una copia, de los siguientes
documentos de identificación que se encuentran en la lista que sigue como evidencia de mi
presencia legal en los Estados Unidos. (elija uno):

_____ Licencia de conducir válida de Colorado o una tarjeta de identificación del estado de
Colorado expedido por el Departamento de Revenue

_____ Una tarjeta militar de los Estados Unidos o una tarjeta de identificación como
dependiente de militar de los Estados Unidos.

_____ Tarjeta de Merchant Marinero de la Guardia Costal de los Estados Unidos

_____ Documento de la tribu Indígena de los Estados Unidos

_____ Otros documentos permitidos por el Departamento de Ingresos Reglas para Presencia
legal de Colorado (<http://www.sos.state.co.us/CCR/GenerateRulePdf.do?ruleVersionId=1806>)

Entreguen una copia clara del documento de cual representa su presencia legal en los
Estados Unidos.

SECCIÓN 2: DECLARACIÓN DE CIUDADANÍA

Yo, _____ declaro bajo juramento y afirmo bajo penalidad de
perjurio de acuerdo con las leyes del estado de Colorado que (elija uno):

_____ Yo soy ciudadano/a de los Estados Unidos, o

_____ Yo soy un/a Residente Permanente de los Estados Unidos, o

_____ Yo estoy presente legalmente en los Estados Unidos bajo las Leyes
Federales.

Yo entiendo que esta declaración jurada es necesaria por ley porque yo solicito un beneficio
público. Yo entiendo que la ley del estado requiere que yo pruebe que estoy presente
legalmente en los Estados Unidos antes de recibir este beneficio público. Yo también
reconozco que hacer o representar información falsa, ficticia, o fraudulenta en este
documento es sujeto a las penalidades de las leyes criminales de Colorado como perjurio en
el grado segundo bajo la ley, Colorado Revised Statute 18-8-503 y que cada vez que alguien
reciba un beneficio público por información fraudulenta se cuenta como un delito separado.

Firma

Fecha

[imprimir su nombre]