



## Instructions for the City of Boulder Licensed Marijuana Cultivation Businesses on how and where to pay their Energy Impact Offset Fund (EIOF) invoices.

During the coronavirus (COVID-19) pandemic all City of Boulder buildings and facilities are closed through April 19 in an effort to help limit the spread of coronavirus, but staff are still working. We are continuing to provide services to the public electronically and by phone.

EIOF payments are paid to the City of Boulder directly and licensed marijuana cultivation businesses can pay in the following ways.

1. Mail check/cashier's check and a copy of your EIOF invoice - payable to the **City of Boulder**.

Send to address:

**City of Boulder**

**Attn: Accounts Receivable EIOF**

**PO Box 791,**

**Boulder, CO 80306-0791**

2. Online by credit card/debit card or Echeck: <https://bouldercolorado.gov/i-want-to>, scroll down to **Pay/General Bill Payments**.

Instructions: City of Boulder EIOF invoices can be paid right from the convenience of your own computer! Customer self-service enables you to log in and view both paid and unpaid bills for your account and pay them on-line. The steps are simple:

1. Go to <https://bouldercolorado.gov/i-want-to>
2. Scroll down to "Pay" and select "General Bill Payments"
3. Enter your customer number, name and zip code, exactly as it appears on your invoice
4. Select the bills you would like to pay and add them to the cart
5. Hit "pay now". You will be redirected to our online payment portal provider, Payments
6. Enter your payment information

The city accepts payment in the form of Visa, MasterCard, Discover and E-checks. **Please note – there will be a 2.85% service fee added to all credit/debit card payments. There is no service fee when paying by ECheck.**

Please feel free to contact Accounts Receivable as [AR-CSS@bouldercolorado.gov](mailto:AR-CSS@bouldercolorado.gov) with any questions or comments you may have. We look forward to our continued relationship!

Otherwise, if you have questions about your specific invoice, contact Elizabeth Vasatka, [vasatkae@bouldercolorado.gov](mailto:vasatkae@bouldercolorado.gov) or 303-441-1964.

Elizabeth Vasatka  
Sustainability Coordinator



**City of Boulder  
Climate Initiatives**

O: 303-441-1964

[vasatkae@bouldercolorado.gov](mailto:vasatkae@bouldercolorado.gov)

1101 Arapahoe | Boulder, CO 80302

[Bouldercolorado.gov](http://Bouldercolorado.gov)