**Police Department Master Plan Process Subcommittee**

**Meeting Summary**

12:30-1:30  Sept. 22, 2022 via Zoom

1. Introductions
2. Updated timeline
	* Updated timeline opens Window IV engagement in October, with council approval anticipated in April 2023
	* Issues contributing to timeline adjustments:
		+ longer contracting and instrument development timeline than anticipated, staffing and subcontractor changes
		+ Engagement steps – review of survey, participant validation process, holidays
	* Subcommittee input – Ok to slow down for feedback
3. Additional updates on consultant (National Policing Institute) work, including CAG (Community Advisory Group) feedback on survey
	* Feedback from 3 groups as of Tuesday night, reminder for rest of week
	* Mostly feedback on how to improve plan vs survey elements
		+ Review of survey generating ideas from people about changes to draft plan, which can be incorporated into Window IV feedback
	* When all survey feedback is in, consultants and staff go through a process to see what can be incorporated
	* The Institutional Review Board (IRB) process will take a couple of weeks
		+ IRB reviews research protocols to ensure ethical procedures
	* Growing Up Boulder (GUB) and Mayamotion Healing working with staff to hold a youth feedback session in November with youth
		+ Suggestion to use more videos to communicate with youth about this project
	* Boulder County NAACP has provided feedback that it does not wish to participate in Reimagine Policing process as an organization, but will refer any members that wish to participate as individuals
		+ Is there an option to get feedback at state level?
4. Planning for November and December meetings (w/holidays)
	* Combine November and December meetings into 1 meeting on Dec. 15
5. Other
	* Concern/confusion among some community members about whether project only applies to BIPOC community members
	* Clarified the plan is intended to serve whole community, address their needs from the police department
	* Need to help department keep people and property safe
	* Important for community members to co-create and collaborate with department
	* Communication about the plan – convey that everyone has a voice and value
	* Find ways to activate community more – let people know about survey and other opportunities